

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

ROLLCALL

PRESENTER: Matt Freeman, Vice Chairman

OBJECTIVE: Roll Call and Introduction

ACTION: Introduction of Board Members and DBS Staff

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Directory



IDAHO SCHOOL OF SAFETY AND SECURITY ADVISORY BOARD
(Idaho Code 33-5808)

Member	Company/Representing	Mailing Address	Business Phone	Original Appointment	Term Expires
Suzanne Kloepfer	Parent of a Student	1331 Atlantic Drive Burley, ID 83378	P: 208.878.3397	09/18/2018	07/01/2019*
		kloepferfam@gmail.com			
K. Logan Easley	Teacher	West Ada School District 1303 East Central Drive Meridian, ID 83642	P: 208.855.4500	07/05/2016	07/01/2019*
		easley.kenneth@westada.org			
Senator Lori Den Hartog	Idaho Senate	State of Idaho P.O Box 83720 Boise, ID 83720	P: 208.332-1340	07/02/2018	11/30/2020
		LDenHartog@senate.idaho.gov			
James Dale Fry, Jr.	Representative Local School Board	515 Christie Street Troy, ID 83871	P: 208.883.7064	07/01/2016	07/01/2019*
		jfry@ci.moscow.id.us			
Becky Meyer	Rep. School Superintendents	Lakeland School District 15506 N. Washington St. Rathdrum, ID 83858	P: 208.290.1948	08/24/2017	07/01/2019*
		Becky.meyer@lakeland272.org			
Matt Freeman	State Board of Education	State Board of Education PO Box 83720 Boise, ID 83720	P: 208.332.1570	07/01/2016	07/01/2020
		Matt.Freeman@osbe.idaho.gov			
Jeff Gunter	Idaho Police Chiefs Association	Hailey Police Department 115 S. Main, Suite C Hailey, ID 83333	P: 208.788.3531	07/01/2016	07/01/2020
		Jeff.Gunter@haileycityhall.org			
Charles 'Chad' A. Huff	Idaho Sheriff's Association	Payette County Sheriff 1130 3rd Avenue, Room 101 Payette, ID 83661	P: 208.642.6006	07/01/2016	07/01/2020
		chuff@payettecounty.org			
John Ganske	Idaho State Police	Idaho State Police 700 S. Stratford Meridian, ID 83642	P: 208.884.7207	07/01/2016	07/01/2020
		John.Ganske@ISP.idaho.gov			
William 'Brad' Richy	Bureau of Homeland Security	State of Idaho 4040 W. Guard St. Bldg 600 Boise, ID 83705	P: 208.422.3001	07/01/2016	07/01/2020
		Brichy@bhs.idaho.gov			
David Gates	Idaho Fire Chiefs Association	Pocatello Fire Department 408 E. Whitman Avenue Pocatello, ID 83201	P: 208.234.6202	07/01/2016	07/01/2020
		dgates@pocatello.us			
Eric Studebaker	State Department of Education Superintendent of Public Instruction	State Dept of Education PO Box 83720 Boise, ID 83720-0027	P: 208.332.6961	07/15/19	07/15/2020
		esudebaker@sde.idaho.gov			
Rep. Wendy Horman	House of Representatives	State of Idaho PO Box 83720 Boise, ID 83720	P: 208.332.1057	07/05/2016	11/30/2020
		WendyHorman@house.idaho.gov			

- * Waiting on appointment by the governor

IDAHO SCHOOL OF SAFETY AND SECURITY ADVISORY BOARD
 (Idaho Code 33-5808)

**DIVISION OF BUILDING SAFETY
 SCHOOL SAFETY AND SECURITY PROGRAM
 1090 East Watertower Street, Suite 150
 Meridian, ID 83642
 Office: (208) 334-3896 – Fax: (208) 332-4016
 dbs.idaho.gov**

Personnel	Title	E-Mail	Phone
Chris Jensen	Administrator	chris.jensen@dbs.idaho.gov	208.332.7100
Ron Whitney	Deputy Administrator, Administration	ron.whitney@dbs.idaho.gov	208.332.7150
Spencer Holm	Deputy Attorney General	spencer.holm@ag.idaho.gov	208.334.4525
Brian Armes	School Safety and Security Program Manager	brian.ames@dbs.idaho.gov	Direct: 208.332.7153
Mike Munger	Southwest School Safety and Security Analyst	Mike.munger@dbs.idaho.gov	Cell: 208.407.6716
Guy W. Bliesner	Eastern School Safety and Security Analyst	Guy.Bliesner@dbs.idaho.gov	Cell: 208.221.3145
Mark Feddersen	Northern School Safety and Security Analyst	Mark.Feddersen@dbs.idaho.gov	Cell: 208.625.7256
Kayla Green	Project Coordinator	kayla.green@dbs.idaho.gov	Direct: 208.332.7154 Office: 208.332.7155

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 01

AGENDA

PRESENTER: Matt Freeman, Vice Chairman

OBJECTIVE: Approve agenda for the December 17, 2019 School Safety and Security Advisory Board meeting and the September 10, 2019 minutes

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Agenda and draft meeting minutes



NOTICE OF PUBLIC MEETING

IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD VIDEOCONFERENCE MEETING

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

Tuesday, December 17, 2019

9:30 a.m. - 1:00 p.m. (MT)

(Note: North Idaho - Meeting Commences @ 8:30 a.m.)

9:30 a.m. CALL TO ORDER – Rep. Wendy Horman, Chairperson

- Roll Call & Introductions
- Open Forum

CONSENT AGENDA

1. Approval of the December 17, 2019 Agenda and September 10, 2019 Minutes

INFORMATIONAL AGENDA

2. Office Manager Report – Brian Armes, Program Manager
 - a. Updated Triennial Assessment Numbers
 - b. Implementation of ISCRS
 - c. Office Personnel Update
 - d. Legislative Report
3. Grant #2018-YS-BX-0059 TipLine
4. Grant # 2018- YS -BX- 0222 State of Idaho Threat Assessment Model for Schools
5. Grant # 2019-YS-BX-0086 STOP School Violence Technology and Threat Assessment Solutions for Safer School Programs
6. Update regarding Governor's Education Task Force: Operation Sub-Committee
7. Advisory Board Appointments

ACTION AGENDA

8. Approval of Legislative Report

1:00 p.m. ADJOURN

Lunch will tentatively be served at 11:30 A.M.

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference 12/10/19 TB

**IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD
VIDEOCONFERENCE MEETING**

Tuesday – September 10, 2019 - 09:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

Vice Chairperson Matt Freeman called the meeting to order at 9:36 a.m. (MT)

Board Members Present:

Matt Freeman, Vice-Chairman
Sen. Lori Den-Hartog
Logan Easley
Suzanne Kloepfer
James Fry
Eric Studebaker
Jeff Gunter
Chad Huff
Dr. Becky Meyer

DBS Staff Members Present:

Chris Jensen, Administrator
Spencer Holm, Deputy Attorney General
Ron Whitney, Deputy Administrator
Brian Armes, IOS3 Program Manager
Mark Feddersen, North School Analyst
Mike Munger, Southwest School Analyst
Guy Bliesner, South East School Analyst
Kayla Green, Project Coordinator
Tara Biddle, Administrative Assistant 1

Board Members Via Conference Call:

Representative Wendy Horman, Chair
Jeff Gunter

Board Members Absent:

David Gates
Brad Richy

◆ **Approval of September 10, 2019 Agenda and December 13, 2018 Meeting Minutes**

MOTION: Board Member Senator Hartog made a motion to approve the September 10, 2019 agenda and December 13, 2019 Board Meeting Minutes as presented. Board Member Easley seconded. All in favor, motion carried.

◆ **Office Manager Report**

Staff Change: Program Manager Armes reported that Tara Biddle has been hired onto staff as the part time Administrative Assistant.

Updated Triennial Assessment Numbers: PM Armes reported that unfortunately the Idaho Office of School Safety and Security (IOS3) has been unable to complete all the triennial assessments. They fell short by 10% within the three-year window. It is anticipated the

assessments will be completed by the end of the 2019 calendar year. To date, IOS3 has completed slightly over two-thousand hours in consulting and training.

Information is available on a district level, but the specific information for all the individual campuses have not been completed. It has been found that the assessment brings up common elements on a district level, which allows them to move forward with their planning. As reported previously many of the training and consulting hours, not including assessment time, completed are due to schools and organizations requesting more information following a training or consulting session as this effort has grown. This training has allowed us to interface and assist with school board members and their actions. This is critical due to Idaho Code 33-512 which empowers school board members with the ultimate authority for the health and safety of their students.

At this time PM Armes opened it up to questions. Board Member Easley asked if the deficit is in the larger areas or the more remote areas that are not interconnected. PM responded that that the more rural remote areas have been completed it is the larger districts that have not been completed.

ISCRS & Idaho 4 Command Response System: PM Armes reported on the ISCRS and the 4 Command Response System that was introduced the beginning of last year. This program was presented to the Board this time last year by Lieutenant Shawn Harper, Meridian Police Department. The program started out as a valley wide effort but has now been implemented across the state. The primary goal is not to take away local control, but to have uniform language in place so that first responders, school personnel, and students have common elements from which they can base their emergency response. The analogy was given that stop signs have always looked the same for a very long time. When it comes to basic life safety there is not as much room for individualistic behavior as there is for expected and preventive behavior. The goal is regardless if the school is a smaller, rural school or a large school in a more populated area that school personnel, students, and emergency personnel know how to respond in an emergency in a uniform way. Board Member Easley stated that having the overview of the 4 Command Response System and the unity it provides is helpful and if kept in place, school districts still have the local autonomy to dictate some of the responses and have enough control from within.

This training was made to guide school districts by providing a substantial training platform and solid procedure and protocol since there are not any state mandates in place. This 45-minute training is by invitation only. Law enforcement agencies are working very closely

with their school districts and SRO's are currently delivering the training. This summer Detective Shaun Harper, John Bongiorno from Meridian Fire Department, and PM Armes have met with the first responder community, school boards, and the ISBA members inform them about using the uniform response and its benefits. Through Joel Lombardo at Ada County Emergency and with available training dollars he had available short videos were filmed which support the training. The four videos were shown during the meeting. South East School Analyst, Guy Bliesner commented that there is also supplemental material given with the videos, which includes a presenter guide for trainers, and classrooms.

A brief discussion ensued after the reverse evacuation video discussing the confusion that can occur between law enforcement and the local school or district office during an emergency. Board Member Studebaker brought up the concern about the implementation of the 4 Command Response. The question was asked of how many schools may have existing protocols in place that do not align with the what's being presented and if a school has this issue, is there room for administrators to add or change terms? PM Armes encouraged that the language stays uniform to avoid confusion. Having a common language allows the administrators to make the best decision given the emergency. Regarding the number of school districts using protocol that wouldn't align, the number is estimated less than 25 %. Board Member Senator Den-Hartog stated that implementing the 4 Command Response also assists the law enforcement community. By having a uniform language and response as they move to different agencies and districts throughout their careers it has proven beneficiary. By having this in place it also helps stop potential fear in children and parents by not using extreme language and better communicating the type of emergency. Acting Chairman Freeman asked if the ISCRS & Idaho 4 Command Response System videos were available for the Board. PM Armes stated at this time they were not, but that links would be sent.

Governor's Education Task Force Sub-Committee Update:

PM Armes reported that the Sub-Committee has had 4 meetings since August with one remaining. There has been talks regarding standardized and mandated safety planning. At this time the handout provided to the Board was referenced. This document was created to lay out a systematic process that directs schools toward effectiveness in safety planning and implementation for those schools that have asked the Idaho Office of School Safety and Security for additional guidance after their assessment has been completed.

◆ **See, Tell, Now Tipline Update:**

Marketing Update: Project Coordinator Kayla Green gave a presentation to discuss the Confidential Statewide tipline See, Tell, Now. As reported in December it was discussed that an evaluation had been done on software and it was decided to partner with Sprigeo. This is the vendor that has been used for Safe Oregon and has been in operation as a state-wide system for 4 years. After partnering with them, PC Green presented the Regional District Digital Interoperability Governance Boards (DIGB), which is made up of the emergency managers in each county, that are responsible for taking care of emergency communications and dispatch centers. She has also met with ISP's Communications staff.

See, Tell, Now went live April 1st. By the end of the school year 7 school districts registered and trained for the tipline. Several school districts came on during the summer. Currently 23 have been trained and enrolled. It is estimated that another 24 would be signed on and ready for training by the end of October. PC Green has begun doing student awareness assemblies, with the first being Troy School District.

It was also reported funds that had been allocated to the Tom Scott Agency from former Governor Otters wife Lori Otter the spokesperson for See, Tell Now and the Lama Campaign have been used to create four- 15 second PSA videos with tipline numbers. These videos are posted on the See, Tell, Now website for viewing.

The next item discussed was cost effectiveness of purchasing on a state level verses a district level. In comparing purchasing of software, the least expensive software for every school district in the state (not including private or parochial schools) would be just under 1 million dollars. This does not include personnel or call center services. For the state to have IOSSS be the main provider, the cost is under \$200,000 annually for 5 years. This cost includes software maintenance, the call center contract, marketing services, and 1 fulltime employee. Looking to the future the office supports statewide communications for all children and staff. It has been expressed by districts, one example being Troy that they have explored having this program in place for years but did not have the funding in place to support such an endeavor.

It was reported that IOSSS has partnered with Crime Stoppers on implementing this program at the higher education institutions due to several enquiring into the tipline. Currently See, Tell, Now is not being promoted on college campuses. This will be a large endeavor that our agency will begin to work on once all of the K-12 school districts have been addressed. This will be a challenge blending with K-12 but does need to be addressed since there are high

school students that are dual enrolled and attending college campuses which means minors are interfacing with adult students.

At this time Acting Chairman Freeman briefly asked about the higher education expressing interest in the tipline. PC Green explained it was thought that the higher education campuses had a program in place where incidents could be reported and streamlined to one central place. Unfortunately, the campuses have several different numbers to report incidents depending on the type of information being reported. Acting Chairman Freeman asked that PC Green stay in conversation with him to see how he can assist being this is an appropriate role for his board to help coordinate with higher education institutions. PM Armes addressed how college campuses will present challenges such as the type of events that are being reported. It will need to be distinguished what type of incident is being reported whether it's a school-based issue, Clery issue or criminal event. The Clery Act requires greater transparency and timely warnings from colleges and universities about crimes that are committed on campus, including crimes of sexual violence.

Tentative Legislative Considerations for Tipline: PM Armes reported that the tipline was established by a Federal Grant and funding will expire in April 2021. This has caused concern amongst some of the school districts and the stability of the tipline past the granting process. This was an issue PM Armes interjected into the sub-committee at their last meeting and expressed that having a statewide agency would be more cost effective than each district running its own system. As mentioned prior costs could be up to 1 million versus \$200,000 if implemented on district levels versus a state level. The cost savings will be brought to legislators to see how this can be funded in the future. Acting Chairman Freeman asked for clarification that the grant is currently the paying for the annual licensing fee. This was confirmed by PM Armes. Acting Chairman Freeman stated that the advisory board could work on bringing forward a request for sustainable funding next session because the opportunity to submit requests through the executive branch for this session has closed. Understanding that this last year's budget request period has passed, and knowing April 2021 is the expiration date, PM Armes stated that this would be an emergency funding issue in the next session, but timing will allow the data to be available to see how much this system is being utilized. Board Member Senator Den-Hartog stated data including how many students downloaded the app, and how many school districts are interested and how many districts have implemented the tipline should be presented. This is a valuable process to be able to come back to the legislature to continue a long-term stable funding resource.

Another legislative consideration is that several states have implemented tiplines, and in retrospect should have put protective legislation in place against tipline abuse. Oregon is leading the way with protective legislation. This is something that needs to be explored moving forward as See, Tell, Now continues to develop. Board Member Easley asked if there was something under current code to false calls to 911. PC Green stated that this code is specific to calls for law enforcement narrowing this scope. Acting Chairman Freeman stated it would be appropriate for the advisory board to consider some type of legislation to bring forward next session that would address potential hoax tips that are received and how they are dealt with.

◆ **Action Items**

Approval of Extension for the State of Idaho Threat Assessment Model for Schools Award #2018-YS-BX-0022:

MOTION: Board Member Senator Den-Hartog moved to approve Extension for the State of Idaho Threat Assessment Model for Schools Award #2018-YS-BX-0022.

SECOND: Board Member Chad Huff

In Favor: 11 Opposed: 0 Abstained: 0

MOTION PASSED

2020 Board Meetings: (March 3, June 2, September 8, December 8)

MOTION: Board Member Logan Easley moved to approve meeting dates as discussed with the option to cancel.

SECOND: Board Member Senator Den-Hartog

In favor: 11 Opposed: 0 Abstained: 0

MOTION PASSED

◆ **Administrator Report**

Financial Report:

Administrator Jensen had nothing new to report.

PM Armes reported that he was encouraged by the school liaison for the governor's office to put in for an additional security analyst FTE. Acting Chairman Freeman stated his appreciation for the update on the budget line item and sees the need for an additional security analyst in region 4 to build staff coverage. Ron Whitney, Deputy Administrator

expanded on the budget request regarding the FTE. Grant money was being requested to cover the cost so that the request would not have to expand the FTE under the current financing through SDE and the general funds. There is yet to be determination if we will receive the grant.

◆ **Comments:**

- Board Member Studebaker informed the Board on the upcoming State Department of Education Family and Community Education Event. This year there is a School Safety Symposium attached to the event of which our agency has been a part of planning. This event is being put on in collaboration with IOSSS, the Office of Drug Policy, and the Department of Health and Welfare. It is an invite only event and if anyone had interest in attending please contact Mike Munger Southwest School Analyst or Board Member Studebaker.
- Mark Feddersen, North School Analyst stated that there is an inquiry about board positions that are expiring. At this time the governor's office has not given word on appointments to the board. PM Arnes stated IOSSS appreciates all members currently serving and asked until the governor's office gives direction as to new appointments that current members continue to serve.

◆ **Adjournment**

MOTION: Board Member Senator Den-Hartog made a motion to adjourn the meeting, Board Member Kloepfer seconded.

The meeting adjourned at 11:27 (MT).

WENDY HORMAN, CHAIRWOMAN
IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD

CHRIS JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 02

AGENDA

PRESENTER: Brian Armes, Program Manager

OBJECTIVE: Office Manager Report

ACTION: Informational

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Documentation to Follow



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 03

AGENDA

PRESENTER: Brian Armes, Program Manager & Kayla Green Project Coordinator

OBJECTIVE: Updates and Legislative Request for Tipline

ACTION: Informational

BACKGROUND:

**PROCEDURAL
HISTORY:**

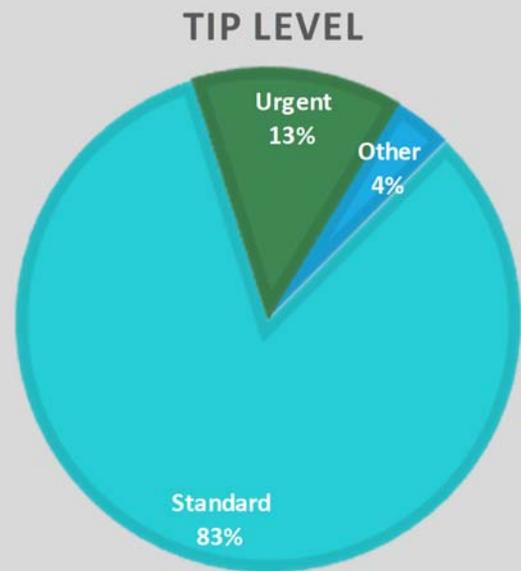
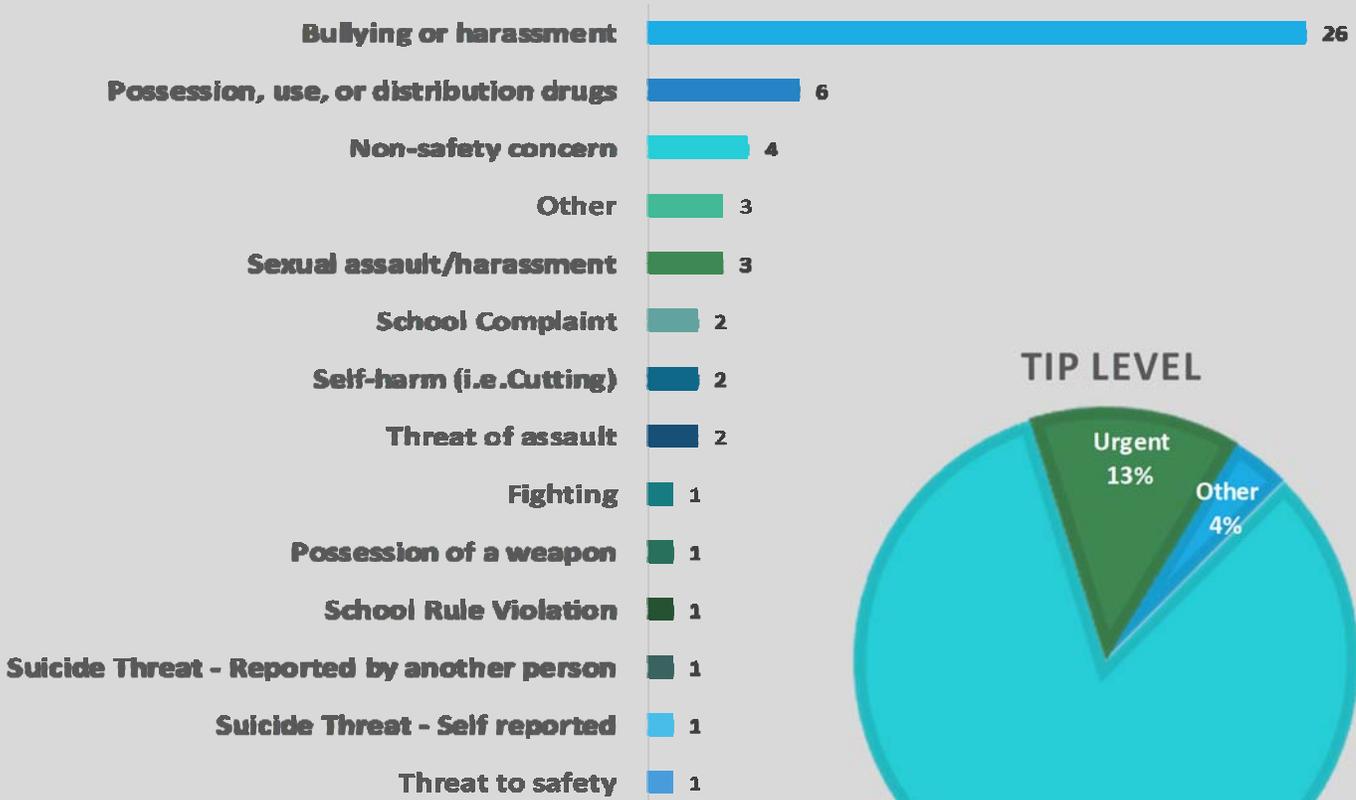
ATTACHMENTS: See, Tell, Now 2019 Annual Report April 1-December 10, 2019



See, Tell, Now! Student Threat Reporting System

2019 Annual Report Update | April 1—December 10, 2019

Incident Type*



42,681 Students Enrolled

54 Tips Received

*Tips may have multiple incident types. All incident types are based on the tipsters perception of the tip information prior to investigation. These numbers do not reflect the outcome of the incident type after investigation. ** ☑Standard: Tip is emailed to school regarding peer-to-peer interactions, school rule violations, etc. ☑Urgent: Phone call consultation with school regarding urgent matter that may involve law enforcement (i.e. online postings of suicide ideation or school threats) ☑Critical: Automatic phone call to school and law enforcement (on campus weapons possession, immediate threat in progress).



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 04

AGENDA

PRESENTER: Brian Armes, Program Manager

OBJECTIVE: Grant # 2018- YS -BX- 0222 State of Idaho Threat Assessment Model for Schools

ACTION:

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: No Documentation



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 05

AGENDA

PRESENTER: Brian Armes, Program Manager

OBJECTIVE: Grant # 2019-YS-BX-0086 STOP School Violence Technology and Threat Assessment Solutions for Safer School Programs

ACTION:

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: No Documentation



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 06

AGENDA

PRESENTER: Brian Armes, Program Manager

OBJECTIVE: Advisory Board Appointments

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Safety and Security Advisory Board Meetings

PROCEDURAL HISTORY:

ATTACHMENTS: Idaho Statute 33-5905





Idaho Statutes

TITLE 33
EDUCATION
CHAPTER 59

IDAHO SCHOOL SAFETY AND SECURITY ACT

33-5905. IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD. (1) There is hereby established in the Idaho division of building safety the Idaho school safety and security advisory board. The advisory board shall consist of thirteen (13) members as follows:

- (a) Four (4) members appointed by the governor as follows:
 - (i) One (1) parent of a student who attends an Idaho public school;
 - (ii) One (1) teacher who teaches in an Idaho public school;
 - (iii) One (1) representative of a local school board; and
 - (iv) One (1) representative of school superintendents;
- (b) One (1) representative from the office of the state superintendent of public instruction;
- (c) One (1) representative from the state board of education;
- (d) One (1) representative from the Idaho state police;
- (e) One (1) representative from the Idaho chiefs of police association;
- (f) One (1) representative from the Idaho sheriffs' association;
- (g) One (1) representative from the Idaho office of emergency management;
- (h) One (1) representative from the Idaho fire chiefs association; and
- (i) Two (2) representatives from the state legislature that shall include one (1) member from the senate appointed by the president pro tempore of the senate and one (1) member from the house of representatives appointed by the speaker of the house of representatives.

(2) The members of the advisory board shall serve the following terms:

- (a) The gubernatorial appointees shall serve terms of three (3) years.
- (b) All other members shall serve terms of two (2) years.

(3) A vacancy on the advisory board shall be filled in the same manner as the original appointment and for the balance of the unexpired term.

(4) The advisory board shall appoint a chairperson from among its members for a term certain.

(5) The members of the advisory board shall be compensated as provided in section 59-509(b), Idaho Code.

(6) The advisory board shall meet at least annually, but may meet more frequently subject to the call of the chairperson.

History:

[33-5905) 33-5805, added 2016, ch. 192, sec. 1, p. 535; am. and redesig. 2017, ch. 58, sec. 16, p. 111.]

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 07

AGENDA

PRESENTER: Brian Armes, Program Manager

OBJECTIVE: Approval of Legislative Report

ACTION: Request Approval

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Safety and Security Advisory Board Meetings

PROCEDURAL HISTORY:

ATTACHMENTS: No Documentation

