

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

ROLLCALL

PRESENTER: Vice Chair Matt Freeman

OBJECTIVE: Roll Call and Introduction

ACTION: Introduction of Board Members

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Directory



IDAHO SCHOOL OF SAFETY AND SECURITY ADVISORY BOARD
 (Idaho Code 33-5808)

Personnel	Title	E-Mail	Phone
Jenifer Marcus	Deputy Attorney General	jenifer.marcus@osbe.idaho.gov	Office: 208.332-1564
Mike Munger	School Safety & Security Program Manager	mike.munger@osbe.idaho.gov	Cell: 208.407-6716
Guy W. Bliesner	Eastern School Safety & Security Analyst	guy.bliesner@osbe.idaho.gov	Cell: 208.221-3145
Mark Feddersen	Northern School Safety & Security Analyst	mark.feddersen@osbe.idaho.gov	Cell: 208.625-7256
Elliot Cox	Southwest School Safety & Security Analyst	elliott.cox@osbe.idaho.gov	Cell: 208.519-0973
Shanna Lindsay	South Central School Safety & Security Analyst	shanna.lindsay@osbe.idaho.gov	Cell:208.670-1201
Tara Biddle	Administrative Assistant	tara.biddle@osbe.idaho.gov	Cell: 208.615-6768
Chris Thoms	School Safety & Security Specialist	chris.thoms@osbe.idaho.gov	Cell: 208.565-7603

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 01

AGENDA

PRESENTER: Vice Chair Matt Freeman

OBEJECTIVE: Approve September 13, 2022 Agenda and June 6, 2022 Draft Minutes

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Agenda and draft meeting minutes





Idaho School Safety & Security Program

650 W. State St., Suite 307
Boise, ID 83720-0037
Phone: 208-488-7590



NOTICE OF PUBLIC MEETING

***IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD
VIDEOCONFERENCE/ZOOM MEETING***

YouTube Live Link: (1803) Idaho State Board of Education - YouTube

**Idaho State Board of Education
650 W. State St. Suite 307
Boise, ID 83720**

Tuesday, September 13, 2022

9:30 a.m. – 11:30 a.m. (MT)

(Note: North Idaho - Meeting Commences @ 8:30 a.m.)

9:30 a.m. CALL TO ORDER – Rep. Wendy Horman, Chairman

- Roll Call & Introductions
- Open Forum

CONSENT AGENDA

1. Approval of the September 13, 2022, Agenda and June 7, 2022 Minutes

ACTION AGENDA

2. Vulnerability Assessment/School Safety Guidelines Update

INFORMATIONAL AGENDA

3. Office Manager Report – Mike Munger, Program Manager
 - a. Introduction of Chris Thoms School Safety & Security Specialist
 - b. SRO Update
 - c. Mangers Update

11:30 a.m. ADJOURN

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference 09/1/22 TB



Idaho School Safety & Security Program

650 W. State St., Suite 307
Boise, ID 83720-0037
Phone: 208-488-7590



Join Zoom Meeting

<https://us02web.zoom.us/j/81299913742?pwd=MysrZ3lkZWZTmc4ajZqQzVmM1UzQT09>

Meeting ID: 812 9991 3742

Passcode: 522246

One tap mobile

+16699006833,,81299913742#,,,,*522246# US (San Jose)

+17193594580,,81299913742#,,,,*522246# US

Dial by your location

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

Meeting ID: 812 9991 3742

Passcode: 522246

Find your local number: <https://us02web.zoom.us/u/keI7g9ipMy>

IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD
VIDEOCONFERENCE MEETING
Tuesday – June 7, 2022
9:30 A.M.-11:30 A.M. (MT)

Idaho State Board of Education
650 W. State St. Suite 307
Boise, ID 83720

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

Madame Chair Wende Horman called the meeting to order at 9:05 A.M. (MT)

Board Members Present:

Representative Wendy Horman, Chair
Matt Freeman, Vice Chair
Senator Lori Den Hartog
Alexandrea Phillips
Dr. Eric Studebaker

OSBE Staff Members Present:

Mike Munger, ISSSP Program Manager
Tara Biddle, Administrative Assistant 1
Guy Bliesner, Southeast School Analyst

Board Members Via ZOOM Live

Terry Cochran
Teresa Luna (Proxy for Brad Richy)
Suzanne Kloepfer
Dr. Becky Myer

OSBE Staff Members Via ZOOM Live/Phone

Shanna Lindsay, South Central School Analyst

Board Members Absent:

Bill Deetz
Joe Bongiorno
Perry Grant
Idaho State Police – No Representative Appointed

OTHERS

Sheriff Lynn Bowman
Sheriff David Reed

◆ **CONSENT AGENDA**

1. Approval of September 13, 2022 Agenda and June 7, 2022 Meeting Minutes.

MOTION: Vice Chair Freeman made a motion to approve the September 13, 2022, agenda and the June 7, 2022 Board Meeting Minutes as presented. Board Member Senator Lori Den-Hartog, seconded. All in favor, motion carried.

Verbal Roll Call was taken

- | | | | |
|--------------------------------------|-----|---------------------|-----|
| • Representative Wendy Horman, Chair | AYE | Dr. Eric Studebaker | AYE |
| • Matt Freeman, Vice Chair | AYE | Terry Cochran | AYE |
| • Senator Lori Den Hartog | AYE | Teresa Luna | AYE |
| • Alexandrea Phillips | AYE | Suzanne Kloepfer | AYE |
| • Dr. Becky Myer | AYE | | |

◆ **INFORMATIONAL AGENDA**

2. Office Manager Report – Program Manager Mike Munger

a. Idaho School Safety & Security Program Updates

- Program Manager Mike Munger reported that the 2021/2022 assessment goal was not met due to shutdowns earlier in the school year. Due to this the Legislative Report that will be presented to the Board at the end of the year for approval will look similar to the 2022 Annual Legislative Report.
- The Threat Assessment Reporting Tool has been transferred over to the Readiness and Emergency Management for School (REMS) Assessment Tool App, and is now live. Staff is currently in the process of the annual review of the current questions being asked to make sure they meet industry standards, along with safety practices and procedures to fulfill our statutory requirements. It is expected the questions will be presented to the board for approval at the next board meeting held in September.

b. SRO Update

As previously reported we have been working in conjunction with Department of Juvenile Corrections as well as the Office of Drug Policy and the Department of Education to develop strategies to support the use of School Resource Officers within the State of Idaho and provide standardized training to jurisdictions by a Support Specialist. Through these discussions they were able to come together and craft a job description and use available funding through Juvenile Corrections to hire a part time dedicated Statewide School Resource Officer Support Specialist that would be a part of the ISSSP team. A MOU is currently being worked on between OSBE and Juvenile Corrections for the position.

Board Member, Senator Den Hartog asked for clarification of what Idaho's definition is for an SRO. Program Manager Munger explained that in Idaho we have both SRO's which are school based law enforcement and armed guards depending on the school district. At this time Southeast School Analyst, Guy Bliesner spoke about the recent act of school violence in Texas. In that case they had a sworn police department that was part of the school district. This is not something that is practiced in the state of Idaho, and therefore not a concern.

Vice Chair Freeman asked for clarification about the funding for the position. Program Manger Munger explained that this funding would be coming from an existing grant that the Department of Juvenile Corrections was receiving. This grant has been a reoccurring funding stream for the last 10 years. Although the grant is not guaranteed, it is expected to continue into the future.

Board Member Myer stated that the Lakeland School District currently has three armed guards (1 at each school) that are all retired law enforcement. They are also in the process of hiring a fourth (possibly a fifth depending on size) and have received twenty-nine well qualified applicants. This number of applicants has quadrupled since the last time hiring for the position. The program is working and the people feel secure in the district.

Board Member Studebaker said that he would like to see our group continue to advocate for dedicated funding for security of this type within schools. He stated that currently funding is being pulled from districts' general funds. He would like to see Idaho be the exceptional model for SRO's which means funding, guidance, policy direction and training. Representative Horman, Chair responded that the state currently gives 2 budget items totaling 9-10 million dollars that is sent out to schools that can and are being used for SRO funds.

c. SEE TELL NOW Update

Program Manger Munger reported that the position of the See Tell Now Program Specialist extended an offer to an applicant and is working its way through the Human Resources Department. This position has been vacant since October 2021 due to the timing of the budget. The team has been taking on the responsibilities associated with the program as reported at the last meeting.

It was announced that there have been ongoing conversations with West Ada School District, one of the largest districts' in the state and they are expected to onboard early next school year. This is excepted to increase interest from other schools.

Vice Chair Freeman reminded the board that during the last legislative period the office received ongoing dedicated funding for the See Tell Now Program. He then took this opportunity to thank the legislative members for their support in making that happen.

Board Member, Senator Den Hartog asked what the current number of schools enrolled was and the number of students that that covered. Administrative Assistant Biddle stated that there were 129 schools enrolled of which 41 enrolled this year serving over 55,000 students.

Representative Horman, Chair stated to board members that the See Tell Now App can be downloaded to their phones if they wanted to see how the program operates.

d. Legislative Update

Program Manager Munger reported that he had been working to draft two See Tell Now statutes. The first being that there is a criminal nexus for bad faith reports so the law enforcement has the ability to get involved, and could serve a warrant if needed.

The second was to make sure that reports being sent in are exempt from public records requests. The bill is drafted and working its way through the State Board of Education. The bill is expected to go to legislators in January.

e. Manager Update

- It was reported that an opportunity has arisen to work with Idaho Office of Emergency Management (IOEM) and Homeland Security Grant Program (HSGP) to receive grant funding in the amount of \$78,000 that is set to expire by August 2024. This money is to be used for mitigation projects specifically in high concentrated public areas with the main component being emergency communication upgrades for mass communications. Our office is currently working with schools that fit this particular need. It is expected more grant funding will become available and we will request additional funds to assist other schools.
- It was reported that the analysts continue to be available to assist schools as substitutes if needed. Southwest Analyst Elliot Cox has been able to assist Compass Charter School as a substitute. This has been a great opportunity for him to see first-hand about the school and classroom environment.
- At this time an update was given on the Behavioral Threat Assessment Tool. This was in response to recommendations that came from the Rigby Report. Our office has been working closely with the Idaho Region 7, Department of Health and Welfare with the goal of being well aligned with training that we provide to schools. Our goal is to be able to deliver a template for other regions to formulate a plan that is suitable for them based on their available resources. Our office has also begun to look the long-term mental health process in schools following a traumatic event.
- It was reported that the analysts have been working with districts on their Emergency Operation Plans (EOP). In doing so conversations have ensued again regarding the need to offer support to higher education as required in statute. Due to the amount of turnover at these institutions there is a need to assist in training and identifying minimum security standards. The office will begin to evaluate how much time is needed and what duties may be required for this while making sure we continue to meet our responsibilities to K-12. Board Member Cochran asked if our office offers support to charter schools. Program Munger explained that they are in our purview of support and that we take additional time with them as they have specialized needs such as siting and setting up new facilities.
- In response to the fourth item of the Managers Report, Representative Horman, Chair asked that Program Manager Munger give a high-level summary of our current behavioral health component in our assessment. Program Munger stated that in reality there are not a lot of options once an aggressor has determined to try to breach the school. However, prior to this a schools' have the following tools.

- Identify behavior of concern
- Record behavior of concern
- Communicating those concerns to people who have the ability to intervene in a situation before it becomes a violent incident.

Schools can put caring adults in appropriate relationships with the students and have the ability to hear students concerns and allow them to feel heard. They also have the ability to teach students how to deal with loss and grieve.

Another tool we promote is the See Tell Now Program. This program is the state's confidential reporting system that allows information to be given about a student that is behaving in a way that is concerning before they act out violently. This allows schools, parents, or other resources such as law enforcement or other mental health agencies to work together and intervene prior to a situation reaching a critical phase.

Representative Horman, Chair thanked Program Manager Munger for his analysis. She stated that she had spoken with Director Jeppesen from the Department of Health and Welfare in regard to adding a representative from their agency as an ad hoc Member to our Advisory Board as discussed in our previous meetings. She asked that Program Manger Munger coordinate the necessary steps needed to for them to have a place on the Board. She also requested that a list be compiled of resources that are offered in our state for our children. Examples were given such as the Suicide Hotline, Department of Health and Welfare, and training. Along with this it was requested that a list was made of what our office was doing to assist and identify any areas that we could improve. She stated that she would identify the amount of funding currently allocated through public school funding that can be allocated on school safety issues and identify if there are additional needs.

3. Reunification Update - Guy Bliesner, Southeast School Analyst

Analyst Bliesner reported on the ongoing process of putting together the Reunification Plan. He started by researching and determining the standard Best Practices on a national level and seeing what has and hasn't worked. He then formed a group of educators, first responders, and emergency managers from around the state came together to start developing a plan that could be used as a template throughout the state and could be tailored to both large and small, rural or populated districts based on what resources they have available. They then defined the reunification as "returning of children in a schools care to an authorized adult in any event other than a normal day school closure and provide documentation of having done that. This is the most complex issue after an event and almost always is plagued with major problems. This is due to the fact this preparation cannot be

practiced in a short time period. In order to address this issue a “2 Gate Process” was developed. It is called this because there is a “Request Gate” and a “Release Gate.” This process remains the same no matter location.

It is expected that the plan will be tested at between 4-6 schools in Pocatello and then with the entire Cassia School District in the fall. This will allow the plan to be reviewed in different environments. Pocatello will also be having an active shooter drill with mass casualties for their police department and hospitals. Students will exit the facility and role players will be used. Once these dates are set an invitation will be sent to the Board.

Board Member, Senator Hartog addressed the board and asked if the reunification for larger schools can be put in their communication plans. Analyst Bliesner responded that yes it could be. He then gave the example of the Rigby Event explaining that once they identified the victims within 15 min they notified those families and then sent out a mass text communication that all families of students injured had been notified if you have not been then your student is safe and please come and get them at the stated location. He then stated that Cassia School District added their Manual Reunification Form as part of their enrollment package. This allows for stability in case of technology failing. This plan was made as flexible as possible to meet the resource package and the needs for all school districts. Our office will offer it to them in a whole form and will then be there to come along side them as the analyst help them use the tool and plan the exercises.

At this time both Representative Horman, Chair and Board Member Senator Hartog thanked Analyst Bliesner for his hard work and dedication to this project. Board Member Myer also than the office for their hard work and that this would be a huge help to the superintendents throughout the state as they devise plans for after an incident. She then spoke of her experience following an event and reiterated as Analyst Bliesner stated this was the biggest obstacle and had caused the most distress.

Representative Horman, Chair then addressed the team and thanked them for all of their hard work and dedication as this is just one of the many projects the team has done in order to offer support to schools in uncertain times. She acknowledged Superintendent Luna, Program Manger Munger, Analyst Bliesner, and retired Program Manager Armes for being here from the very beginning in the development of this office. That they identified a need and developed a Threat Assessment the is the best practice in avoiding school violence. Idaho is ahead of the curve in terms of assessments and now moving into reunification and so many other issues. This office has the right people in place for continued success.

Freeman, Vice Chair asked Program Manager Munger if a session was planned with the School Administration Association. Program Manager Munger confirmed it would be presented at this event along with ISBA. He stated that the office also participated in the Idaho Prevention Conference and

presented on this a few months ago. The plan will also be presented at the Superintendents Association Meeting and in other school settings. Program Munger took this opportunity to let the Board know that we are also available to speak if they ever have an occasion they need us. Analyst Bliesner invited board members and legislators to come along on Threat Assessments. Freeman, Vice Chair encouraged the Board to do so.

The next meeting will be held Tuesday, September 13, 2022.

MOTION: Board Member Freeman made a motion to adjourn the meeting, Board Member Senator Lori Den-Hartog, seconded. All in favor, motion carried.

Voice motion was taken

- | | | | |
|--------------------------------------|-----|---------------------|-----|
| • Representative Wendy Horman, Chair | AYE | Dr. Eric Studebaker | AYE |
| • Matt Freeman, Vice Chair | AYE | Terry Cochran | AYE |
| • Senator Lori Den Hartog | AYE | Teressa Luna | AYE |
| • Alexandria Phillips | AYE | Suzanne Kloepper | AYE |
| • Dr. Becky Myer | AYE | | |

10:46 A.M ADJOURN

WENDY HORMAN, CHAIR
IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD

MATT FREEMAN, EXECUTIVE DIRECTOR
IDAHO STATE BOARD OF EDUCATION

DATE

DATE

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 02

AGENDA

PRESENTER: Mike Munger Program Manager

OBJECTIVE: o Vulnerability Assessment/School Safety Guidelines Update

ACTION: Vote needed to approve the updated Vulnerability Assessment Tool

BACKGROUND: This item is reviewed on an annual basis at the September or December Idaho Office of School Safety and Security Advisory Board Meeting

PROCEDURAL HISTORY: Modification of the Idaho Office of School Safety and Security Assessment Tool

ATTACHMENTS: Assessment Tool Workbook



TOPIC	SUBTOPIC	QUESTION	HAZARD OR THREAT
Facility Characteristics	Staff and School Characteristics	[2201001]	What is the school district name?
Facility Characteristics	Staff and School Characteristics	[2201002]	What is the school name?
Facility Characteristics	Staff and School Characteristics	[2201003]	When was the site assessment conducted?
Facility Characteristics	Staff and School Characteristics	[2201004]	Who is on the site assessment team?
Facility Characteristics	Staff and School Characteristics	[2201005]	Who was on the previous site assessment team?
Facility Characteristics	Staff and School Characteristics	[2201006]	What type of school is it? (Please select as many as appropriate for your school.)
Facility Characteristics	Staff and School Characteristics	[2201007]	What grades does your school serve? (Please select as many as appropriate for your school.)
Facility Characteristics	Staff and School Characteristics	[2201008]	How many staff members work at this facility?
Facility Characteristics	Staff and School Characteristics	[2201009]	What is the total enrollment of students?
Facility Characteristics	Staff and School Characteristics	[2201010]	What is the percentage of students enrolled in bilingual/ESL education?
Facility Characteristics	Staff and School Characteristics	[2201011]	What is the percentage of students and staff with access and functional needs?
Facility Characteristics	Staff and School Characteristics	[2201012]	What are the Global Positioning System (GPS) coordinates of the school?
Facility Characteristics	Surrounding Area and Neighbors	[2201013]	Which of the following best describes the environment of the campus/facility?
Facility Characteristics	Surrounding Area and Neighbors	[2201014]	Is the school adjacent to an interstate highway?
Facility Characteristics	Surrounding Area and Neighbors	[2201015]	Is the school off a major (4-lane) road?
Facility Characteristics	Surrounding Area and Neighbors	[2201016]	Is the school on a busy residential road (not divided by a median)?
Facility Characteristics	Surrounding Area and Neighbors	[2201017]	Is the school near an industrial area?
Facility Characteristics	Surrounding Area and Neighbors	[2201018]	Is the school near a transportation hub?
Facility Characteristics	Surrounding Area and Neighbors	[2201019]	Is the school near a petroleum gas pipeline?
Facility Characteristics	Surrounding Area and Neighbors	[2201020]	Is the school near railroad tracks (within 1,000 yards)?
Facility Characteristics	Surrounding Area and Neighbors	[2201021]	Is the school adjacent to a business district (e.g., grocery, convenience, fast food)?
Facility Characteristics	Surrounding Area and Neighbors	[2201022]	Is the school in or near a flood plain?
Facility Characteristics	Surrounding Area and Neighbors	[2201023]	Is natural surveillance from the neighborhood maintained, allowing neighbors and passing patrol cars to help serve as guardians of the school?
Facility Characteristics	Surrounding Area and Neighbors	[2201024]	Are there any hidden areas adjacent to the school that might provide intruders or students with "cover" for illicit activities?
Facility Characteristics	Surrounding Area and Neighbors	[2201025]	In consideration of possible fires and wildfires, are evacuation sites at least 300 feet from buildings?
Facility Characteristics	Surrounding Area and Neighbors	[2201026]	In consideration of possible chemical spills, is the school site in a depression or low area that can trap heavy vapors and inhibit natural decontamination?
Facility Characteristics	Surrounding Area and Neighbors	[2201027]	In consideration of possible explosive attacks, is the stand-off distance between buildings and the nearest parking or roadway at least 75 feet?
Facility Characteristics	Surrounding Area and Neighbors	[2201028]	In consideration of possible flooding, is the site at high risk if nearby water sources flood?

Facility Characteristics	Surrounding Area and Neighbors	[2201029] Are there other community crime or community nuisance issues?
Facility Characteristics	Surrounding Area and Neighbors	[2201030] Is the school near a major natural gas line?
Facility Characteristics	Surrounding Area and Neighbors	[2201031] Are there any businesses in the area that pose a hazard to or block the school's evacuation route?
Facility Characteristics	Surrounding Area and Neighbors	[2201032] Has the school's location been identified on a landslide hazard map?
Facility Characteristics	Surrounding Area and Neighbors	[2201033] Is the school in a very high fire hazard severity zone or a wildfire zone?
Facility Characteristics	Surrounding Area and Neighbors	[2201034] Is the school in a dam inundation zone?
Facility Characteristics	Surrounding Area and Neighbors	[2201035] Are there adjacent high power transmission lines?
Intruder	Intruder	[2201036] Was the assessor able to gain entry into the facility unobserved?
Intruder	Intruder	[2201037] Any additional information? (Yes, No or delete question)
Special Conditions	Special Conditions	[2201038] Are there special or unusual elements at this facility?
Special Conditions	Special Conditions	[2201039] Is there any additional information? (Yes, No or delete question)
Demographics	Facility	[2201040] Is your campus primarily multi-story buildings?
Demographics	Facility	[2201041] Is your campus primarily a multi-building campus?
Demographics	Facility	[2201042] Is the initial construction date available?
Demographics	Facility	[2201043] Has there been any significant remodels?
Demographics	Facility	[2201044] Does the facility have a back-up generator?
Demographics	Staffing Characteristics	[2201045] Are there new staff in the building this year, if so, how many?
Demographics	Staffing Characteristics	[2201046] Is the principal new to this school this year?
Demographics	Staffing Characteristics	[2201047] Has the board authorized employees to carry firearms on campus?
Demographics	Student Population	[2201048] Does the school host specialized programs (Pre-school, Magnet programs, Head Start, etc.)?
Demographics	Student Population	[2201049] Is the expected bus recall time less than 20 minutes?
Demographics	Student Population	[2201050] Are buses district owned?
Demographics	Student Population	[2201051] Is there a significant walking population?
Demographics	Student Population	[2201052] Is the student mobility rate greater than 20%?
Demographics	Student Population	[2201053] Is the rate for free/reduced meals greater than 50%?
Demographics	Student Population	[2201054] Are out of district students attending your school greater than 10%?
Demographics	Student Population	[2201055] Are greater than 50% of students transported by bus?
Demographics	Student Population	[2201056] Does your school have a training program for emergency response beyond the required monthly fire drill?
Demographics	Student Population	[2201057] Is your school using the Idaho Standard Command Response for Schools (ISCRS) program?
Demographics	Emergency Response	[2201058] Is emergency response less than 10 minutes for law enforcement?
Demographics	Emergency Response	[2201059] Is emergency response less than 10 minutes for the fire department?
Demographics	Emergency Response	[2201060] Is emergency response less than 10 minutes for EMS?

Staffing	Security Officer	[2202001] Do you have a security officer on site? (FT=1, PT=0.5, On Call or < less than half time = .25)
Staffing	Security Officer	[2202002] Are security officers authorized by your school board to carry firearms?
Staffing	Security Officer	[2202003] Does the security officer have an office with a view of the school entrance or main hallway?
Staffing	Security Officer	[2202004] Are security officers assigned to regularly inspect sensitive and/or critical areas?
Staffing	Security Officer	[2202005] Do security officers maintain a visible presence during the school day?
Staffing	Security Officer	[2202006] Does security staff have training in de-escalation?
Staffing	Security Officer	[2202007] Does security staff have training in First Aid (CPR, AED, etc.)?
Staffing	Security Officer	[2202008] Does security staff have training in suspicious person/suspicious package?
Staffing	Security Officer	[2202009] Does security staff have training in how to respond to an intruder?
Staffing	Security Officer	[2202010] Are security staff involved with site wide security planning?
Staffing	Security Officer	[2202011] Are security services provided by a contracted third party?
Staffing	Security Officer	[2202012] Do security staff access/monitor surveillance cameras?
Staffing	SRO	[2202013] Does your school have a school resource officer assigned? (FT= 1, PT= 0.5, On Call or < half time = .25)
Staffing	SRO	[2202014] Do school-based law enforcement personnel maintain a regular visible presence during school hours of operation?
Staffing	SRO	[2202015] Have School Resource Officers received any formal SRO training?
Staffing	SRO	[2202016] Does school based sworn law enforcement school resource officer (SRO) have an office appropriately sited?
Staffing	SRO	[2202017] Does law enforcement provide a visible presence on campus during school hours?
Staffing	SRO	[2202018] Does a sworn law enforcement school resource officer (SRO) regularly make presentations to students/staff?
Staffing	SRO	[2202019] Does the SRO serve on School Safety committee?
Staffing	SRO	[2202020] Does your school have a designated law enforcement point of contact?
Staffing	SRO	[2202021] Is the SRO assigned primarily to this campus?
Staffing	SRO	[2202022] Does the SRO have a written job description?
Staffing	SRO	[2202023] Is the SRO's job description shared with the school administration?
Staffing	Nurse	[2202024] Does your school have a nurse? (FT= 1, PT= 0.5, On Call or < half time = .25)
Staffing	Nurse	[2202025] Is the nurse available for basic student care?
Staffing	Nurse	[2202026] Is the nurse available for classroom presentation?
Staffing	Nurse	[2202027] Does the nurse have a defined role in the school's emergency response plan?
Staffing	Nurse	[2202028] Is the nurse available for student assistance teams?
Staffing	Counselor	[2202029] Does the school have a counselor? (per counselor FT= 1, PT= 0.5, On Call or < half time = .25)
Staffing	Counselor	[2202030] Any additional information? (Yes, No or Delete question)

Staffing	School Support	[2202031] Are there other student supportive services personnel assigned to the school? (this includes social workers, academic coaches, etc.)
Staffing	School Support	[2202032] Any additional information? (Yes, No, or Delete question)
Student /Supervision	Facility	[2203001] Are students allowed in the school without supervision?
Student /Supervision	Facility	[2203002] Are designated points of entry/exit monitored to control building access?
Student /Supervision	Facility	[2203003] Are hallways supervised effectively?
Student /Supervision	Facility	[2203004] Are any restrooms located in areas difficult to maintain visual surveillance?
Student /Supervision	Facility	[2203005] Are restrooms supervised effectively?
Student /Supervision	Facility	[2203006] Are stairwells supervised effectively?
Student /Supervision	Facility	[2203007] Are commons areas supervised effectively?
Student /Supervision	Facility	[2203008] Are outdoor spaces supervised effectively?
Student /Supervision	Facility	[2203009] Is outdoor student movement supervised effectively?
Student /Supervision	Facility	[2203010] Do staff monitor all entrances and exits during arrival and departure?
Student /Supervision	Facility	[2203011] Are students required to display a hall pass during regular class hours?
Operations	Visitor /Staff Identification	[2204001] Is there a common process to access the building by staff before and after school hours?
Operations	Visitor /Staff Identification	[2204002] Does visitor management procedure account for all individuals on site?
Operations	Visitor /Staff Identification	[2204003] Does visitor management require vetting of visitors?
Operations	Visitor /Staff Identification	[2204004] Does visitor management require checking visitors against the sex offender registry?
Operations	Visitor /Staff Identification	[2204005] Does visitor management system require credentialing of visitors?
Operations	Visitor /Staff Identification	[2204006] Is the visitor management procedure practiced with fidelity?
Operations	Visitor /Staff Identification	[2204007] Do all staff members display a photo identification?
Operations	Visitor /Staff Identification	[2204008] Do visitors to the school display a credential?
Operations	Students	[2204009] Are students required to wear identifying clothing or display a photo identification?
Operations	Communications	[2204010] Are parents notified of school safety information?
Operations	Communications	[2204011] Are parents notified of emergency response expectations?
Operations	Communications	[2204012] Are parents notified of visitor procedures?
Operations	Communications	[2204013] Are parents notified of character education programs?
Operations	Communications	[2204014] Does your school provide an anonymous reporting system?
Operations	Communications	[2204015] Does your school participate in the state provided See, Tell, Now! tip line program?
Operations	Communications	[2204016] Is the See, Tell, Now! program well publicized?
Operations	Communications	[2204017] Are there school points of contact assigned for See, Tell, Now!?
Operations	Communications	[2204018] Are parents provided information on the See, Tell, Now! program?
Operations	Communications	[2204019] Does the school's web presence contain information that could be harmful to the school and/or a member of the student body or school staff?

Operations	Communications	[2204020] Does the school have a mass communication system?
Operations	Communications	[2204021] Are students included in mass communication notifications?
Operations	Communications	[2204022] Does the school have an emergency notification system that can be heard in all areas of the school?
Operations	Communications	[2204023] Can staff activate an immediate campus wide emergency notification from the classroom?
Operations	Safety	[2204024] Is there a procedure in place for dealing with suspicious and/or unauthorized deliveries?
Operations	Safety	[2204025] Is there a scheduled cycle for student training on health practices (basic hygiene, contagion control, etc.)?
Operations	Safety	[2204026] Is there a scheduled cycle for student training on suspicious person or activity?
Operations	Safety	[2204027] Is there a scheduled cycle for student training on visitor policies?
Operations	Safety	[2204028] Is there a scheduled cycle for student training on school emergency procedures?
Enhanced Vulnerability	Cafeteria	[2205001] Do cafeteria staff know the location of electric/gas and water shut-offs?
Enhanced Vulnerability	Science Labs	[2205002] Are chemicals appropriately stored and labeled?
Enhanced Vulnerability	Science Labs	[2205003] Is a corrosive materials cabinet used for acid storage?
Enhanced Vulnerability	Science Labs	[2205004] Is a flammables materials cabinet used for flammable materials?
Enhanced Vulnerability	Science Labs	[2205005] Is there a current inventory available for the chemical storage area?
Enhanced Vulnerability	Science Labs	[2205006] Is the current chemical storage inventory appropriate for curriculum?
Enhanced Vulnerability	Science Labs	[2205007] Is science lab personal protective equipment (PPE) available and in use?
Enhanced Vulnerability	Science Labs	[2205008] Are there science laboratory eye wash stations?
Enhanced Vulnerability	Science Labs	[2205009] Are there science laboratory shower(s)?
Enhanced Vulnerability	Science Labs	[2205010] Are there science laboratory fire blanket(s)?
Enhanced Vulnerability	Science Labs	[2205011] Are there science laboratory fume hood(s)?
Enhanced Vulnerability	Science Labs	[2205012] Are there science laboratory spill kit(s)?
Enhanced Vulnerability	Science Labs	[2205013] Are there science laboratory master shutoffs (gas/electricity)?
Enhanced Vulnerability	Science Labs	[2205014] Are there science laboratory first aid kit(s)?
Enhanced Vulnerability	Science Labs	[2205015] Are there science laboratory fire extinguisher(s)?
Enhanced Vulnerability	Science Labs	[2205016] Is the science laboratory locked or controlled?
Enhanced Vulnerability	Science Labs	[2205017] Is the chemical storage locked or controlled?
Enhanced Vulnerability	Science Labs	[2205018] Is the science laboratory supervised whenever students are present?
Enhanced Vulnerability	Science Labs	[2205019] Is there a science lab chemical hygiene plan available and in use?
Enhanced Vulnerability	Science Labs	[2205020] Is the expected standard of student conduct reviewed with and acknowledged by students?
Enhanced Vulnerability	CTE	[2205021] Does the CTE shop organization and cleanliness meet industry standards?
Enhanced Vulnerability	CTE	[2205022] Is the CTE shop's personal protective equipment (PPE) available and in use?
Enhanced Vulnerability	CTE	[2205023] Are CTE shop gas tanks secured?

Enhanced Vulnerability CTE	[2205024] Are the CTE Shop's Safety Data Sheets available for hazardous materials)?
Enhanced Vulnerability CTE	[2205025] Are students trained in shop equipment use, safety, and emergency procedures?
Enhanced Vulnerability CTE	[2205026] Is all student training documented for the CTE shop?
Enhanced Vulnerability CTE	[2205027] Does the CTE shop(s) have eye wash stations present and accessible?
Enhanced Vulnerability CTE	[2205028] Are the welding booths ventilated to exterior?
Enhanced Vulnerability CTE	[2205029] Are the CTE shop(s) fire extinguisher(s) accessible?
Enhanced Vulnerability CTE	[2205030] Are CTE shop(s) flammables cabinets available if needed?
Enhanced Vulnerability CTE	[2205031] Is the CTE shop(s) first aid kit(s) stocked and accessible?
Enhanced Vulnerability CTE	[2205032] Is a dust removal system present, operational, and maintained?
Enhanced Vulnerability CTE	[2205033] Is the CTE shop ventilation adequate?
Enhanced Vulnerability CTE	[2205034] Are CTE shops locked when not in use?
Enhanced Vulnerability CTE	[2205035] Are students supervised when in Career Technical Education (CTE) shops?
Enhanced Vulnerability CTE	[2205036] Is the expected standard of student conduct in CTE shops reviewed with and acknowledged by students?
Enhanced Vulnerability CTE	[2205037] Is the student review and acknowledgement of expected conduct in CTE shops documented?
Enhanced Vulnerability Gymnasium	[2205038] Is the expected standard of student conduct in the gymnasium reviewed with and acknowledged by students?
Enhanced Vulnerability Gymnasium	[2205039] Are locker rooms locked when not in use?
Enhanced Vulnerability Gymnasium	[2205040] Are gymnasiums locked when not in use?
Enhanced Vulnerability Gymnasium	[2205041] Are gymnasiums clean and well maintained?
Enhanced Vulnerability Gymnasium	[2205042] Are gymnasium bleachers maintained in a safe condition?
Enhanced Vulnerability Gymnasium	[2205043] Are locker rooms clean and well maintained?
Enhanced Vulnerability Gymnasium	[2205044] Are gymnasiums supervised when students are present?
Enhanced Vulnerability Gymnasium	[2205045] Are locker rooms adequately supervised when students are present?
Enhanced Vulnerability Arts and Crafts	[2205046] Is the arts and crafts space clean and organized?
Enhanced Vulnerability Arts and Crafts	[2205047] Are arts and crafts students trained in equipment use, safety, and emergency procedures?
Enhanced Vulnerability Arts and Crafts	[2205048] Is all student training for arts and crafts documented?
Enhanced Vulnerability Arts and Crafts	[2205049] Are the arts and crafts Safety Data Sheets available for hazardous materials (SDS)?
Enhanced Vulnerability Arts and Crafts	[2205050] Is the arts and crafts personal protective equipment (PPE) available and in use?
Enhanced Vulnerability Arts and Crafts	[2205051] Are arts and crafts eye wash stations present and accessible?
Enhanced Vulnerability Arts and Crafts	[2205052] Is an arts and crafts dust removal system present, operational, and maintained?
Enhanced Vulnerability Arts and Crafts	[2205053] Is the arts and crafts ventilation adequate?
Enhanced Vulnerability Arts and Crafts	[2205054] Are the arts and crafts fire extinguisher(s) accessible?
Enhanced Vulnerability Arts and Crafts	[2205055] Is the arts and crafts first aid kit(s) stocked and accessible?

Enhanced Vulnerability Arts and Crafts	[2205056] Are students in the arts and crafts area supervised?
Enhanced Vulnerability Arts and Crafts	[2205057] Are arts and crafts areas locked when not in use?
Enhanced Vulnerability Arts and Crafts	[2205058] Are flammables cabinets available, if required?
Enhanced Vulnerability Arts and Crafts	[2205059] Is the expected standard of student conduct in the arts and crafts areas documented?
Enhanced Vulnerability Arts and Crafts	[2205060] Is the expected standard of student conduct in the arts and crafts areas reviewed and acknowledged by students?
Enhanced Vulnerability Weight Rooms	[2205061] Is the weight room expected standard of conduct reviewed and acknowledged by students?
Enhanced Vulnerability Weight Rooms	[2205062] Is there documentation of training in the safe / appropriate use of weight room equipment?
Enhanced Vulnerability Weight Rooms	[2205063] Are weight rooms locked when not in use?
Enhanced Vulnerability Weight Rooms	[2205064] Is the weight room supervised whenever students are present?
Enhanced Vulnerability Portables	[2205065] Are portable classroom doors locked at all times?
Enhanced Vulnerability Portables	[2205066] Are evacuation routes posted in portable classrooms, with primary and secondary routes?
Enhanced Vulnerability Portables	[2205067] Are emergency procedures posted?
Enhanced Vulnerability Portables	[2205068] Do portable classrooms have emergency supplies and are they easily accessible?
Enhanced Vulnerability Portables	[2205069] Are isolated portable classrooms monitored by a security camera or video surveillance system?
Enhanced Vulnerability Portables	[2205070] Are portable classrooms clearly and consistently identified?
Enhanced Vulnerability Portables	[2205071] Can occupants of the portable view individuals at the threshold of the door from inside?
Enhanced Vulnerability Portables	[2205072] Is access beneath portable classrooms restricted with grates, fencing, siding, or other material?
Enhanced Vulnerability Portables	[2205073] Are portable classroom walkways, handrails, and ramps in good condition?
Enhanced Vulnerability Portables	[2205074] Do all portable classrooms have secondary escape routes?
Enhanced Vulnerability Portables	[2205075] Does the spacing of the portables cause vulnerability issues?
Enhanced Vulnerability Parking Areas	[2205076] Is the parent pickup/drop-off supervised effectively?
Enhanced Vulnerability Parking Areas	[2205077] Are parent pickup/drop-off areas safely and effectively operated ?
Enhanced Vulnerability Parking Areas	[2205078] Are parent pickup/drop-off clearly signed?
Enhanced Vulnerability Parking Areas	[2205079] Are pick-up/drop-off areas operated safely and effectively?
Enhanced Vulnerability Parking Areas	[2205080] If present, are crossing guards highly visible and effective?
Enhanced Vulnerability Parking Areas	[2205081] Is vehicle traffic effectively managed?
Enhanced Vulnerability Parking Areas	[2205082] Are pedestrians safety routed in / around pickup / drop-off zones?
Enhanced Vulnerability Parking Areas	[2205083] Are student parking areas organized and operate effectively?
Enhanced Vulnerability Parking Areas	[2205084] Are student parking areas effectively supervised?
Enhanced Vulnerability Parking Areas	[2205085] Is there an effective procedure to identify unauthorized vehicles on campus?
Enhanced Vulnerability Parking Areas	[2205086] Are bus zones safely and effectively operated?
Enhanced Vulnerability Parking Areas	[2205087] Are school buses and other transportation vehicles secured when not in use?
Enhanced Vulnerability Parking Areas	[2205088] Are bus and parent pickup/drop-off areas physically separated?

Enhanced Vulnerability Parking Areas	[2205089] Are bus zones clearly signed?
Enhanced Vulnerability Parking Areas	[2205090] Is bus loading/unloading supervised effectively?
Enhanced Vulnerability Parking Areas	[2205091] Are students allowed on a bus without direct supervision?
Enhanced Vulnerability Parking Areas	[2205092] Is there evidence the school has a procedure for loading/unloading of special populations?
Enhanced Vulnerability Parking Areas	[2205093] Are there marked crosswalks?
Enhanced Vulnerability Parking Areas	[2205094] Are parking areas clearly signed?
Enhanced Vulnerability Parking Areas	[2205095] Does the parking lot striping/signage meet parking lot design standards?
Enhanced Vulnerability Parking Areas	[2205096] Do parking areas provide standoff for vehicles?
Enhanced Vulnerability Parking Areas	[2205097] Is the parking lot surface well maintained?
Enhanced Vulnerability Parking Areas	[2205098] Are parking areas adequate to school community?
Enhanced Vulnerability Parking Areas	[2205099] Do parking/sidewalks/curbs contain elements of ADA compliance?
Enhanced Vulnerability Parking Areas	[2205100] Does the parking lot have adequate lighting?
Enhanced Vulnerability Parking Areas	[2205101] Is there a designated bike storage available?
Enhanced Vulnerability Playground	[2205102] Is there a playground inspection record?
Enhanced Vulnerability Playground	[2205103] Does playground equipment meet ASTM/CPSC standards?
Enhanced Vulnerability Playground	[2205104] Does playground fall material meet ASTM/CPSC standards?
Enhanced Vulnerability Playground	[2205105] Is there evidence playgrounds are routinely maintained?
Enhanced Vulnerability Playground	[2205106] Is playground perimeter fencing in place?
Enhanced Vulnerability Playground	[2205107] Is playground perimeter fencing securable?
Enhanced Vulnerability Playground	[2205108] Is the playground well supervised?
Enhanced Vulnerability Childcare	[2205109] Is it a stand alone facility?
Enhanced Vulnerability Childcare	[2205110] Is there controlled access to the childcare area?
Enhanced Vulnerability Childcare	[2205111] Is the childcare play area fenced?
Enhanced Vulnerability Childcare	[2205112] Is the childcare play area fence secured?
Enhanced Vulnerability Childcare	[2205113] Is the childcare program part of the school's drill and exercise program?
Enhanced Vulnerability Childcare	[2205114] Are there provisions for evacuation for all children?
Enhanced Vulnerability Childcare	[2205115] Is the childcare program state licensed?
Enhanced Vulnerability Childcare	[2205116] Are there effective visitor management procedures in place?
Enhanced Vulnerability Childcare	[2205117] Can the childcare center communicate effectively with the school?
Facility	[2206001] Are provisions for emergency power throughout the building, and especially for critical areas, in place?
Facility	[2206002] Is there excessive congestion in the entrance / exit door area(s)?
Facility	[2206003] Is there excessive congestion in the common spaces?
Facility	[2206004] Is there excessive congestion in the hallways?

Facility	Building & Grounds	[2206005] Is there excessive congestion in the stairwells?
Facility	Building & Grounds	[2206006] Is there a primary point of entrance and exit in each building?
Facility	Building & Grounds	[2206007] Are evacuation routes and shelter-in-place meeting locations accessible for individuals with disabilities?
Facility	Building & Grounds	[2206008] Are there abandoned/unused areas on campus?
Facility	Building & Grounds	[2206009] Do you have outdoor hallways?
Facility	Building & Grounds	[2206010] Is there vandalism/graffiti on campus/building?
Facility	Building & Grounds	[2206011] Ticket booth/concession facilities are maintained in a safe condition?
Facility	Building & Grounds	[2206012] Are bleachers maintained in a safe condition?
Facility	Building & Grounds	[2206013] Are fields maintained in a safe condition?
Facility	Interior	[2206014] Are stairwells uniformly and adequately lit, including exit signs?
Facility	Interior	[2206015] Where building and stair exit doors are protected from weather, do they serve as concealed areas for unwanted activity?
Facility	Interior	[2206016] Are seismic hazards secured? (bookcases, television carts, overhead hazards)
Facility	Restrooms	[2206017] Are water fixtures (e.g. toilets, urinals, sinks) operational?
Facility	Restrooms	[2206018] Are the stalls in good repair and stall doors functional and have operational latches and provide appropriate safety?
Facility	Restrooms	[2206019] Can entrance doors to restrooms be locked only from the outside and not be readily blocked inside?
Facility	Restrooms	[2206020] Are restrooms clean and well maintained?
Facility	Restrooms	[2206021] If a restroom has an entry from the outside, is it locked or supervised during school hours?
Facility	Classrooms	[2206022] Can staff gain quick entry to any room where students have secured themselves?
Facility	Classrooms	[2206023] Can classroom doors always be opened from the inside for emergency egress purposes?
Facility	Classrooms	[2206024] Do windows or fisheye viewers permit people inside the classroom to view people outside the classroom?
Facility	Classrooms	[2206025] Do classroom windows enhance the visual surveillance of school grounds?
Facility	Classrooms	[2206026] Does door hardware allow staff to quickly lock classrooms from the inside, without having to step into the hallway?
Facility	Classrooms	[2206027] Are evacuation routes posted in classrooms, with primary and secondary routes?
Facility	Classrooms	[2206028] Do classrooms have emergency supplies (e.g., first aid kit, classroom roster, signage) and are they easily accessible?
Facility	Health	[2206029] Does the school have hand washing supplies?
Facility	Health	[2206030] Does the school have hand washing signs?
Facility	Health	[2206031] Does the school have hand sanitizer available?
Facility	Health	[2206032] Does the school have General Health Posters?

Facility	Health	[2206033] Does the school have Nutrition Signs/Posters?
Facility	Signage/Identification	[2206034] Is the main entrance well marked/apparent?
Facility	Signage/Identification	[2206035] Are all campus buildings identified and marked (includes portables)?
Facility	Signage/Identification	[2206036] Are signs posted listing prohibited items?
Facility	Signage/Identification	[2206037] Are signs posted listing visitor policies?
Facility	Signage/Identification	[2206038] Are campus signs posted to indicate restricted areas (Trespass, Hours of Use, Hazards. etc.)?
Facility	Signage/Identification	[2206039] Are exterior doors identified and marked on the inside (inside matches outside label, identified in plans)?
Facility	Signage/Identification	[2206040] Are signs posted giving notice that surveillance cameras and recordings are in use or in periodic use?
Facility	Signage/Identification	[2206041] Are evacuation routes and shelter-in-place meeting locations clearly marked at entrances and/or exits
Facility	Signage/Identification	[2206042] Are evacuation routes posted in hallways and common areas?
Facility	Signage/Identification	[2206043] Are stairwells identified and marked?
Facility	Signage/Identification	[2206044] Do hallways and display area signage outline expected student behavior?
Facility	Signage/Identification	[2206045] Are all interior doors numbered inside and outside?
Facility	Signage/Identification	[2206046] Do hallways and common areas display signage outlining expected student behavior?
Facility	Signage/Identification	[2206047] Is the School's main office clearly identified and well signed?
Radio Communications	Interoperability	[2207001] Does the campus have the ability to contact busses directly by radio?
Radio Communications	Interoperability	[2207002] Does the campus radio system have the ability to contact emergency responders directly?
Radio Communications	Interoperability	[2207003] Do district-wide radio system have the ability to contact emergency responders directly?
Radio Communications	Interoperability	[2207004] Are all interoperable radio links tested monthly?
Radio Communications	Users	[2207005] Is there a radio system providing communications between the front office and library/media center?
Radio Communications	Users	[2207006] Is there a radio system providing communications between the front office and nurse's office/health services center?
Radio Communications	Users	[2207007] Is there a radio system providing communications between the main office and the theater/auditorium/preforming arts center?
Radio Communications	Users	[2207008] Is a campus radio system available and used by the Administrative Team?
Radio Communications	Users	[2207009] Is a campus radio system available and used by the Office Staff?
Radio Communications	Users	[2207010] Is a campus radio system available and used by the School Resource Officer?
Radio Communications	Users	[2207011] Is a campus radio system available and used by school security?
Radio Communications	Users	[2207012] Is a campus radio system available and used by staff in high-need units?
Radio Communications	Users	[2207013] Is a campus radio system available and used by the crossing guards and traffic control?
Radio Communications	Users	[2207014] Is a campus radio system available and used by student supervision positions?
Radio Communications	Users	[2207015] Is a campus radio system available and used by the custodial staff?
Radio Communications	Users	[2207016] Is a campus radio system available and used by food service?

Radio Communications Users		[2207017] Is a campus radio system available and used by maintenance staff?
Security	Exterior	[2208001] Outdoor facility fencing is well maintained?
Security	Exterior	[2208002] Is the campus' perimeter completely fenced?
Security	Exterior	[2208003] Is the campus fence securable?
Security	Exterior	[2208004] Was the campus fence secured?
Security	Exterior	[2208005] Are service/access roadways gated and controlled?
Security	Exterior	[2208006] Are out-buildings/portables fenced to prevent direct access?
Security	Exterior	[2208007] Are mechanical/electrical equipment surrounded by securable enclosure(s)?
Security	Exterior	[2208008] Are room numbers visible from the exterior (window placards)?
Security	Entrances/Reception Area	[2208009] Do windows provide an unimpeded view of the main drop-off and visitor parking areas?
Security	Entrances/Reception Area	[2208010] Do windows provide a view of adjoining halls, stairwells and, preferably, the closest bathroom entries?
Security	Entrances/Reception Area	[2208011] Does the school layout require visitors to pass through the least visual screening before they can gain access to the school?
Security	Entrances/Reception Area	[2208012] Can anyone get through the reception area without being seen close enough by staff to be identified?
Security	Entrances/Reception Area	[2208013] When the main entry doors are unlocked, can securable internal doors force visitors to visit the front office to gain entry beyond the reception area?
Security	Entrances/Reception Area	[2208014] Can doors be electronically locked to block visitors' entry into the building?
Security	Exits	[2208015] Are exit doors equipped with push bar exit devices flush to resist chaining?
Security	Exits	[2208016] Are exterior doors secured when not in use?
Security	Exits	[2208017] Are doors and locks in good condition?
Security	Exits	[2208018] For exits that rely on passage through rooms or spaces, is free passage provided at all times?
Security	Doors	[2208019] Do all exterior doors have non-removal hinge pins?
Security	Doors	[2208020] Do exterior doors, not designated for entry, lack hardware?
Security	Doors	[2208021] Are doorways to restricted areas identified?
Security	Doors	[2208022] Are doorways to restricted areas secured?
Security	Access Control	[2208023] Are medical supplies, medications and equipment locked in an observable area.
Security	Access Control	[2208024] Are computer labs locked when not in use?
Security	Access Control	[2208025] Are band/orchestra rooms locked when not in use?
Security	Access Control	[2208026] Are classrooms locked when not in use?
Security	Access Control	[2208027] Are cafeterias / kitchens locked when not in use?
Security	Access Control	[2208028] Are roof access points locked?
Security	Access Control	[2208029] Are custodial closets/storage locked when not in use?
Security	Access Control	[2208030] Are interior courtyards locked when not in use?
Security	Access Control	[2208031] Are windows in doors shatter resistant or reinforced?

Security	Access Control	[2208032] Are lockers locked with school-owned padlocks or electronic pass cards?
Security	Access Control	[2208033] Are unassigned or unused lockers secured or locked?
Security	Surveillance	[2208034] Is there a video surveillance system in place?
Security	Surveillance	[2208035] Are all cameras operational?
Security	Surveillance	[2208036] Are monitors available for appropriate passive monitoring?
Security	Surveillance	[2208037] Are cameras located in key areas (remote/isolated areas, unmonitored doorways, etc.)?
Security	Surveillance	[2208038] Does the facility have an intrusion detection system (door contacts, motion detectors, etc.)?
Security	Surveillance	[2208039] Are school buses equipped with security cameras?
Security	Surveillance	[2208040] Are surveillance systems actively monitored when students are present?
Security	Surveillance	[2208041] Is there adequate surveillance/and or supervision of the elevators
Policy and Training	Student Code	[2209001] Is there a Student Code of Conduct policy, which is published and available, regarding anti-violence?
Policy and Training	Student Code	[2209002] Is there a Student Code of Conduct policy, which is published and available, regarding bullying/harassment?
Policy and Training	Student Code	[2209003] Is there a Student Code of Conduct policy, which is published and available, on outside agency interviewers?
Policy and Training	Student Code	[2209004] Is there a Student Code of Conduct policy, which is published and available, on person searches?
Policy and Training	Student Code	[2209005] Is there a Student Code of Conduct policy, which is published and available, on locker searches?
Policy and Training	Student Code	[2209006] Is there a Student Code of Conduct policy, which is published and available, on vehicle searches?
Policy and Training	Policy & Procedure	[2209007] Is there a statement delineating school discipline from the criminal processes?
Policy and Training	Policy & Procedure	[2209008] Are student discipline policies published and available?
Policy and Training	Policy & Procedure	[2209009] Are procedures for complaints of sexual harassment adopted and published and align with federal requirements?
Policy and Training	Policy & Procedure	[2209010] Are alternatives to suspension/expulsion written into disciplinary policies/procedures?
Policy and Training	Policy & Procedure	[2209011] Are there a student bus ridership policies?
Policy and Training	Policy & Procedure	[2209012] Are there Video / Audio Surveillance Policies in place?
Policy and Training	Policy & Procedure	[2209013] Is there a graffiti / vandalism policy in place?
Policy and Training	Policy & Procedure	[2209014] Is there a District policy in place for workplace violence, threat, and intimidation?
Policy and Training	Policy & Procedure	[2209015] Is there a District procedure in place to assess the threat of an employee's potential for harm to oneself / harm to others?
Policy and Training	Policy & Procedure	[2209016] Is there a District has procedure in place for an employee assistance program?
Policy and Training	Policy & Procedure	[2209017] Is there a comprehensive key control policy?
Policy and Training	Policy & Procedure	[2209018] Are certified staff trained on school emergency procedures?
Policy and Training	Policy & Procedure	[2209019] Are classified staff trained on school emergency procedures?
Policy and Training	Policy & Procedure	[2209020] Are substitute staff trained on school emergency procedures?

Policy and Training	Policy & Procedure	[2209021] Are volunteer staff trained on school emergency procedures?
Policy and Training	Policy & Procedure	[2209022] Are Food Service staff trained and participate in school emergency procedures?
Policy and Training	Policy & Procedure	[2209023] Does documented new hire orientation include school emergency procedures?
Policy and Training	Policy & Procedure	[2209024] Does documented new hire orientation include school visitor/intruder on campus policies?
Policy and Training	Policy & Procedure	[2209025] Does documented new hire orientation include school discipline policies?
Policy and Training	Policy & Procedure	[2209026] Does documented new hire orientation include school student referral policies?
Policy and Training	Policy & Procedure	[2209027] Is there a written student supervision plan available?
Policy and Training	Policy & Procedure	[2209028] Is there a student/staff sudden death recovery plan?
Policy and Training	Policy & Procedure	[2209029] Are there written plans for public health emergency (e.g. pandemic)?
Policy and Training	Policy & Procedure	[2209030] Do you have agreements / MOU with nearby districts for support?
Policy and Training	Policy & Procedure	[2209031] Does the School Safety Plan have initial response protocols?
Policy and Training	Policy & Procedure	[2209032] Is the School Safety Plan reviewed annually and updated?
Policy and Training	Policy & Procedure	[2209033] Does the School Safety Plan have a chain of command?
Policy and Training	Policy & Procedure	[2209034] Is the School Safety Plan shared with first responders?
Policy and Training	Policy & Procedure	[2209035] Is there a parent student reunification plan?
Policy and Training	Policy & Procedure	[2209036] Is there a district level, interagency safety committee?
Policy and Training	Policy & Procedure	[2209037] Are there written procedures for contagion containment (MRSA, flu, conjunctivitis, etc.)?
Policy and Training	Policy & Procedure	[2209038] Are confidential records separated from the reception area and stored in locked, vandal and fire-resistant containers?
Policy and Training	Policy & Procedure	[2209039] Does the school website prominently display contact information for the Title IX Coordinator as required by federal regulation?
Policy and Training	Policy & Procedure	[2209040] Is there a documented process for maintaining and restocking first aid kits?
Policy and Training	Policy & Procedure	[2209041] Is there a documented process for maintaining and restocking AEDs?
Policy and Training	Policy & Procedure	[2209042] Is there a scheduled cycle for staff on grooming behavior?
Policy and Training	Scheduled Training	[2209043] Is there a scheduled cycle for staff training on gender respect / sexual harassment?
Policy and Training	Scheduled Training	[2209044] Is there a scheduled cycle for staff training on sexting?
Policy and Training	Scheduled Training	[2209045] Is there a scheduled cycle for staff training on dating violence?
Policy and Training	Scheduled Training	[2209046] Is there a scheduled cycle for staff training on signs of abuse?
Policy and Training	Scheduled Training	[2209047] Is there a scheduled cycle for staff training on the signs of depression?
Policy and Training	Scheduled Training	[2209048] Is there a scheduled cycle for staff training on signs of suicide?
Policy and Training	Scheduled Training	[2209049] Is there a scheduled cycle for staff training on harm to self or to others (as demonstrated in writing, art, conversation, etc.)?
Policy and Training	Scheduled Training	[2209050] Is there a scheduled cycle for staff training on conflict resolution?
Policy and Training	Scheduled Training	[2209051] Is there a scheduled cycle for staff training on problem-solving?

Policy and Training	Scheduled Training	[2209052] Is there a scheduled cycle for staff training on de-escalation?
Policy and Training	Scheduled Training	[2209053] Is there a scheduled cycle for staff training on bullying prevention, bullying, cyber-bullying?
Policy and Training	Scheduled Training	[2209054] Is there a scheduled cycle for staff training on suspicious person?
Policy and Training	Scheduled Training	[2209055] Is there a scheduled cycle for staff training on suspicious package?
Policy and Training	Scheduled Training	[2209056] Are all staff trainings documented by content, date, and participant?
Policy and Training	Security Plans	[2209057] Do written security plans exist for perimeter security (doors locked/monitored and who is assigned)?
Policy and Training	Security Plans	[2209058] Do written security plans exist for parking lot security (permits, lot monitoring)?
Policy and Training	Security Plans	[2209059] Do written security plans exist for locker security (securing un-assigned lockers)?
Policy and Training	Security Plans	[2209060] Do written security plans exist for end-of-day security procedures (secure access points, high value areas, alarm set, etc.)?
Policy and Training	Security Plans	[2209061] Do written plan exist for extra-curricular security (open/close of entries/exits, securing after event)?
Policy and Training	Training	[2209062] Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.)
Policy and Training	Training	on adult de-escalation techniques?
Policy and Training	Training	[2209063] Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on bomb threat, other threatening call?
Policy and Training	Training	[2209064] Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on NIMS/ICS?
Policy and Training	Training	[2209065] Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on First Aid, CPR, AED?
Policy and Training	Training	[2209066] Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on armed staff training, if applicable?
Policy and Training	Training	[2209067] Is there a Public Information Officer (PIO) defined by policy (should be reflected in EOP)?
Policy and Training	Training	[2209068] Is there a procedure in place to record student accident (time & place)?
Policy and Training	Training	[2209069] Is there a procedure in place to record staff/visitor accident (time & place)?
Policy and Training	Training	[2209070] Does the visitor policy / procedure outline when a visitor escort is required?
Policy and Training	Training	[2209071] Does the visitor policy address how a registered sex offender, may visit their child during school hours (IC 18-8329)?
Policy and Training	Training	[2209072] Are all staff members required to turn in photo ID upon separation from employment?
Policy and Training	Training	[2209073] Can areas of the school utilized for voting or other functions be physically separated or secured from school functional areas and students?
Policy and Training	Training	[2209074] Contractor/Delivery/Vendor Background Checks?
Policy and Training	Threat Assessment	[2209075] Does the school have multi-disciplinary behavioral threat assessment process?
Policy and Training	Threat Assessment	[2209076] Were any behavioral threat assessments conducted within the last year? (If so, how many?)
Policy and Training	Threat Assessment	[2209077] Is open source information assessed as part of the process?
Policy and Training	Threat Assessment	[2209078] Is the process generally applied to all threats?

Policy and Training	Threat Assessment	[2209079] Does the school have a written procedure for multi-disciplinary threat assessment?
Policy and Training	Threat Assessment	[2209080] Is the threat assessment protocol commonly accepted across the District?
Policy and Training	Threat Assessment	[2209081] Is administration represented on the threat assessment team?
Policy and Training	Threat Assessment	[2209082] Is law enforcement represented on the threat assessment team?
Policy and Training	Threat Assessment	[2209083] Are mental health professionals represented on the threat assessment team?
Policy and Training	Threat Assessment	[2209084] Are there other members of the assessment team? (list in comments)
Policy and Training	Threat Assessment	[2209085] Are there regularly scheduled threat assessment meetings?
Community	Emergency Response	[2210001] Does law enforcement have opportunities to train in school facilities?
Community	Emergency Response	[2210002] Has law enforcement been provided access to school facilities?
Community	Emergency Response	[2210003] Is law enforcement generally present at after hours extra-curricular activities?
Community	Emergency Response	[2210004] Do schools meet regularly with outside agencies to discuss supportive services for individual families?
Community	Emergency Response	[2210005] Is there a plan in place for needed services not available in a building (contracted counselors, district teams, etc.)?
Community	Emergency Response	[2210006] Do you have updated contact information to/from your County Emergency Manager?
Community	Emergency Response	[2210007] Is your local Emergency Manager part of your emergency planning?
Community	Emergency Response	[2210008] Are you involved with your Local Emergency Planning Committee (LEPC)?
Community	Emergency Response	[2210009] Are you part of your county's hazard mitigation plan?
Community	Emergency Response	[2210010] Does the counselor serve on District/School Safety Committee?
Community	Emergency Response	[2210011] Does local law enforcement serve on District/School Safety committee?
Community	Emergency Response	[2210012] Does local EMS serve on District/School Safety committee?
Community	Emergency Response	[2210013] Does EMS have opportunities to train in school facilities?
Community	Emergency Response	[2210014] Does EMS make regular presentations to students/staff?
Community	Emergency Response	[2210015] Does local Fire serve on District/School Safety committee?
Community	Emergency Response	[2210016] Does Fire have opportunities to train in school facilities?
Community	Emergency Response	[2210017] Does Fire make regular presentations to students/staff?
Community	Emergency Response	[2210018] Have jurisdictional considerations been addressed (MOU)?
Climate/Culture	Behavior Response	[2211001] Are staff members visible in hallways/commons and positively interacting with students?
Climate/Culture	Behavior Response	[2211002] Is there a process in place to collect and review discipline referral data (includes time/location)?
Climate/Culture	Behavior Response	[2211003] Is there a school-wide positive behavioral intervention program in place?
Climate/Culture	Behavior Response	[2211004] Are student discipline procedures available for students, parents and staff?
Climate/Culture	Behavior Response	[2211005] Does the school have a written procedure for student assistance?
Climate/Culture	Behavior Response	[2211006] Does the school have a written procedure to identify and serve students at risk for disruptive/disorderly behaviors?

Climate/Culture	Behavior Response	[2211007] Are any staff members trained to work with potentially volatile students (certified de-escalation/restraint program)?
Climate/Culture	Behavior Response	[2211008] Are procedures for complaints of sexual misconduct commonly understood and consistently applied?
Climate/Culture	Behavior Response	[2211009] Is there a mental health crisis plan for this campus?
Climate/Culture	Behavior Response	[2211010] Is there an articulated District K-12 mental health scope and sequence?
Climate/Culture	Behavior Response	[2211011] Is the suicide prevention hotline information shared with students?
Climate/Culture	Behavior Response	[2211012] Does the school have a systematic or commonly understood method for working with mental health agencies?
Climate/Culture	Behavior Response	[2211013] Is there a response team for volatile students?
Climate/Culture	Behavior Response	[2211014] Is there a process to solicit and address safety concerns (e.g. safety committee)?
Climate/Culture	Engagement	[2211015] Are parents involved in safety policy planning?
Climate/Culture	Engagement	[2211016] Does the school have a systematic way to involve parents?
Climate/Culture	Engagement	[2211017] Does the school host an active volunteer organization?
Climate/Culture	Engagement	[2211018] Does the school host an active parent organization(s)?
Climate/Culture	Engagement	[2211019] Are there visible signs of community involvement by students/staff?
Climate/Culture	Engagement	[2211020] Is student perception data currently used for safety planning?
Climate/Culture	Engagement	[2211021] Are students represented on the safety committee?
Climate/Culture	Engagement	[2211022] Are there visible indicators of celebration of student achievement and success?
Climate/Culture	Resources/Partners	[2211023] Is there a systematized and commonly understood process for students to access social services (health, mental, etc.)?
Climate/Culture	Resources/Partners	[2211024] Are there visible signs of school-wide character education, social skills program: (includes decision making, positive attitude, respect, etc.)?
Climate/Culture	Resources/Partners	[2211025] Is individual student engagement in extracurricular activities tracked?
Climate/Culture	Resources/Partners	[2211026] Are students actively involved in conflict resolution teams, safety patrols, peer-to-peer groups, new student mentoring, etc.?
Climate/Culture	Resources/Partners	[2211027] Is there a well-developed network of service providers to whom students can be referred?
Climate/Culture	Student Training	[2211028] Is there a scheduled cycle for student training on positive social skills?
Climate/Culture	Student Training	[2211029] Is there a scheduled cycle for student training on violence prevention?
Climate/Culture	Student Training	[2211030] Is there a scheduled cycle for student training on conflict resolution?
Climate/Culture	Student Training	[2211031] Is there a scheduled cycle for student training on decision making skills?
Climate/Culture	Student Training	[2211032] Is there a scheduled cycle for student training on bullying prevention, bullying, and cyber-bullying?
Climate/Culture	Student Training	[2211033] Is there a scheduled cycle for student training on gender respect / sexual harassment?
Climate/Culture	Student Training	[2211034] Is there a scheduled cycle for student training on dating violence?
Climate/Culture	Student Training	[2211035] Is there a scheduled cycle for student training on sexting?

TOPIC	SUBTOPIC	QUESTION HAZARD OR HAZARD OR THREAT
Facility Characteristics	Staff and School Characteristics	[2201001] What is the school district name?
Facility Characteristics	Staff and School Characteristics	[2201002] What is the school name?
Facility Characteristics	Staff and School Characteristics	[2201003] When was the site assessment conducted?
Facility Characteristics	Staff and School Characteristics	[2201004] Who is on the site assessment team?
Facility Characteristics	Staff and School Characteristics	[2201005] Who was on the previous site assessment team?
Facility Characteristics	Staff and School Characteristics	[2201006] What type of school is it? (Please select as many as appropriate for your school.)
Facility Characteristics	Staff and School Characteristics	[2201007] What grades does your school serve? (Please select as many as appropriate for your school.)
Facility Characteristics	Staff and School Characteristics	[2201008] How many staff members work at this facility?
Facility Characteristics	Staff and School Characteristics	[2201009] What is the total enrollment of students?
Facility Characteristics	Staff and School Characteristics	[2201010] What is the percentage of students enrolled in bilingual/ESL education?
Facility Characteristics	Staff and School Characteristics	[2201011] What is the percentage of students and staff with access and functional needs?
Facility Characteristics	Staff and School Characteristics	[2201012] What are the Global Positioning System (GPS) coordinates of the school?
Facility Characteristics	Surrounding Area and Neighbors	[2201013] Which of the following best describes the environment of the campus/facility?
Facility Characteristics	Surrounding Area and Neighbors	[2201014] Is the school adjacent to an interstate highway?
Facility Characteristics	Surrounding Area and Neighbors	[2201015] Is the school off a major (4-lane) road?
Facility Characteristics	Surrounding Area and Neighbors	[2201016] Is the school on a busy residential road (not divided by a median)?
Facility Characteristics	Surrounding Area and Neighbors	[2201017] Is the school near an industrial area?
Facility Characteristics	Surrounding Area and Neighbors	[2201018] Is the school near a transportation hub?
Facility Characteristics	Surrounding Area and Neighbors	[2201019] Is the school near a petroleum gas pipeline?
Facility Characteristics	Surrounding Area and Neighbors	[2201020] Is the school near railroad tracks (within 1,000 yards)?
Facility Characteristics	Surrounding Area and Neighbors	[2201021] Is the school adjacent to a business district (e.g., grocery, convenience, fast food)?
Facility Characteristics	Surrounding Area and Neighbors	[2201022] Is the school in or near a flood plain?
Facility Characteristics	Surrounding Area and Neighbors	[2201023] Is natural surveillance from the neighborhood maintained, allowing neighbors and passing patrol cars to help serve as guardians of the school?
Facility Characteristics	Surrounding Area and Neighbors	[2201024] Are there any hidden areas adjacent to the school that might provide intruders or students with "cover" for illicit activities?
Facility Characteristics	Surrounding Area and Neighbors	[2201025] In consideration of possible fires and wildfires, are evacuation sites at least 300 feet from buildings?
Facility Characteristics	Surrounding Area and Neighbors	[2201026] In consideration of possible chemical spills, is the school site in a depression or low area that can trap heavy vapors and inhibit natural decontamination?
Facility Characteristics	Surrounding Area and Neighbors	[2201027] In consideration of possible explosive attacks, is the stand-off distance between buildings and the nearest parking or roadway at least 75 feet?
Facility Characteristics	Surrounding Area and Neighbors	[2201028] In consideration of possible flooding, is the site at high risk if nearby water sources flood?

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 03

AGENDA

PRESENTER: Mike Munger- Program Manager

OBJECTIVE: Office Manager Report

ACTION:

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No Attachments

