

Chain of Command:	1. 2. 3.	First Aid Area:		Reunification Area:	
Incident Command Post Location:		Staff Assignments: Name/Role:			
Assembly Point: Alternate:		Individuals needing extra support (12C):			

General Organization and Operations

RELEASE GATE Operations

1. The Incident Commander (IC) will determine the need for reunification.
2. The Reunification lead /Incident Commander/principal/designee (IC) will designate a **RELEASE GATE LEAD** if needed.
3. The IC or Release Gate Lead will provide for each of the following processes as a part of the Secure Student Holding operations.
 - a. Student Release Verification*
 - b. Student/Parent Reunification and Release*

**(Specific SOP for each process is provided)*

4. The Reunification lead /Incident Commander/principal/designee (IC) will provide general organization, supplies and capabilities to facilitate operations as required by the incident.
5. The Reunification lead /Incident Commander/principal/designee (IC) or Release Gate Lead will delegate operational control of the Task areas in accordance with ICS principles and as required by the incident.

Planning Considerations

- A. The Reunification lead /Incident Commander/principal/designee (IC) shall be responsible for coordinating all **RELEASE GATE** activities or delegating this responsibility to a **RELEASE GATE LEAD**.



General Organizational Chart

Release Gate Operations

As with any ICS based organizational structure not all noted functions need to be assigned. Available resources and the nature of the incident will dictate needed functions.

