Chain of Command:	1. 2. 3.	First Aid Area:	Reunification Area:	
Incident Command Post Location:		Staff Assignments: Name/Role:		
Assembly Point: Alternate:		Individuals needing extra support (12C):		

General Organization and Operations

SECURE STUDENT HOLDING Operations

- 1. The Incident Commander (IC) will determine the need for reunification
- 2. The Reunification lead /Incident Commander/principal/designee (IC) will determine the need for **SECURE STUDENT HOLDING LEAD**
- 3. The Reunification lead /Incident Commander/principal/designee (IC) or **Secure Student Holding Lead** will provide for each of the following tasks as a part of the Secure Student Holding operations.
 - a. Student Supervision*
 - b. Student Movement*
 - c. Student Support*

*(Specific SOP for each task-based function is provided)

- 4. The Reunification lead /Incident Commander/principal/designee (IC) will provide signage and general organization to facilitate operations as required by the incident.
- 5. The Reunification lead /Incident Commander/principal/designee (IC) or Secure Student Holding Lead will delegate operational control of the Task areas in accordance with ICS principles and as required by the incident.

Planning Considerations

- A. The Reunification lead /Incident Commander/principal/designee (IC) shall be responsible for coordinating all **SECURE STUDENT HOLDING** activities or delegating this responsibility to a **SECURE STUDENT HOLDING LEAD**.
- B. Classroom units with the assigned teacher should be maintained to the greatest extent possible to facilitate management and accountability.

SCHOOL
SAFETY &
SECURITY

General Organizational Chart

Secure Student Holding Operations

As with any ICS based organizational structure not all noted functions need to be assigned. Available resources and the nature of the incident will dictate needed functions.

Reunification Lead and/or Incident Command

Responsible for all aspects of reunification operations. May act as incident command in a reunification not involving other agencies. Directly supervises all reunification tasks unless specific tasks are delegated as describe under ICS protocol.

Interior Operations Lead

Responsible for all aspects of reunification operations inside the reunification center. *This position is activated at the* discretion of the Reunification Lead to meet the needs of the operation.

Secure Student Holding Operations Lead

Responsible for all aspects of Secure Student holding operations. Directly supervises all Secure Student Holding tasks. This position is activated at the discretion of the Reunification Lead to meet the needs of the operation.

Student Movement /Lead

Responsible for facilitating student movement inside the holding area. This includes movement of requested students to the Release gate. And the associated record keeping.

Student Supervision/Lead

Responsible for maintaining accountability for and care and control for the students assigned. This could be a classroom unit with a teacher in control, but circumstances may require alteration of the classroom / teacher dynamic.

Student Support /Lead

Responsible for providing for student/staff physical needs. (Restroom access, drinks, snacks, entertainment etc.) In a traumatic incident this will include emotional and /or mental health support as may be required.

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Idaho School Safety & Security Program

650 W. State St., Suite 307 Boise, ID 83720 Phone: 208-488-7590

