

IN AN EMERGENCY

When You Hear It...Do It!

LOCKDOWN!



Students

- Move away from sight.
- Maintain silence.
- Do not open the door.

Teachers

- Scan hallway for students.
 - Lock interior doors.
 - Turn lights off.
 - Do not open the door.
 - Maintain silence.
 - Consider, Move, Secure, Defend.
 - Take attendance.
-

HALL CHECK!



Students

- Return to classroom.
- Follow instructions.
- Do not open the door.
- Do continue class.

Teachers

- Scan hallway for students.
 - Lock interior doors.
 - Report suspicious activity to the office.
 - Do not open the door.
 - Continue class.
 - Specific instructions will follow.
-

If permission is granted to move within the building, do not go outside or let anyone go outside.

EVACUATION!



Students

- Follow instructions.
- Bring your phone.
- Leave your stuff behind.

Teachers

- Bring go bag, clipboard &/or binder.
 - Lead students to evacuation location.
 - Take attendance.
 - Notify if any students are missing, injured or if any extra students are present.
-

REVERSE EVACUATION!



Students

- Return inside the school.
- Return to classroom.
- Follow instructions.

Teachers

- Bring everyone indoors.
- Take attendance.
- Notify office if any students are missing, injured or if any extra students are present.
- Direct visitors to the office.