

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

ROLLCALL

PRESENTER: Representative Wendy Horman, Chairman

OBJECTIVE: Roll Call and Introduction

ACTION: Introduction of Board Members and DBS Staff

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Directory



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 01

AGENDA

PRESENTER: Mike Munger, Program Manager

OBJECTIVE: Approve Agenda for the Office of School Safety and Security Advisory Board Meeting for June 01, 2021 and the December 01, 2020 Minutes

ACTION: Consent

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: Agenda and draft meeting minutes



Zoom Meeting Login Information for June 01, 2021 09:30 AM MT

<https://zoom.us/j/94736059628?pwd=WStSeFYweUJROXVFTUtVL0ovSUN4dz09>

Meeting ID: 947 3605 9628

Passcode: 912918

One tap mobile

+12532158782,,94736059628#,,,,*912918# US (Tacoma)

+13462487799,,94736059628#,,,,*912918# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 947 3605 9628

Passcode: 912918

Find your local number: <https://zoom.us/j/ab0xtvINdh>

NOTICE OF PUBLIC MEETING

***IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD
VIDEOCONFERENCE & ZOOM MEETING
CALL IN NUMBER 877-820-7831 PARTICIPANT CODE: 529619***

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
155 N. Maple St. Blackfoot, ID**

***Tuesday, June 01, 2021
9:30 a.m. – 11:30 a.m. (MT)
(Note: North Idaho - Meeting Commences @ 8:30 a.m.)***

-
- 9:30 a.m. CALL TO ORDER** – Rep. Wendy Horman, Chairman
- Roll Call
 - Open Forum

CONSENT AGENDA

1. Approval of the June 01, 2021 Agenda and December 01, 2020 Minutes

INFORMATIONAL AGENDA

2. Office Manager Report – Mike Munger, Program Manager
 - a. Transition Update
 - b. Board Responsibilities
 - c. After Action Review
3. Administrator Report – Ron Whitney, Administrator

ACTION AGENDA

4. Review Quarterly Board Meetings for September and December and Tentative Dates

11:30 a.m. ADJOURN

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference 11/05/2020 TB

**IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD
VIDEOCONFERENCE MEETING**

Tuesday – December 1, 2020 - 09:30 A.M. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
155 N. Maple St. Blackfoot, ID**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

Chair Wendy Horman called the meeting to order at 9:35 A.M. (MT)

Board Members Present:

Representative Wendy Horman, Chair

DBS Staff Members Present:

Mike Munger, IOS3 Program Manager
Tara Biddle, Administrative Assistant 1

Board Members Via ZOOM Live

Matt Freeman, Vice Chair
James Fry
Sen. Lori Den-Hartog
David Gates
Suzanne Kloepfer
Alexandrea Phillips
Brad Richy
Eric Studebaker

DBS Staff Members Via ZOOM Live

Spencer Holm, Deputy Attorney General
Guy Bliesner, South East School Analyst
Elliot Cox, South Central Analyst
Mark Feddersen, North School Analyst
Ron Whitney, DBS Administrator

Board Members Absent:

Terry Cochran
John Ganske
Dr. Becky Meyer
Perry Grant

Idaho Department of Occupational Licensing

Michelle Byrd, Executive Director IREC

◆ **CONSENT AGENDA**

1. Approval of December 1, 2020 Agenda and September 1, 2020 & September 14, 2020 Meeting Minutes. Vice Chair Freeman asked that the minutes be approved with one word change on page 1 under Introduction in the last sentence Deputy needs to be replaced with Division. The change was made.

MOTION: Vice Chair Freeman made a motion to approve the December 01, 2020 agenda and the September 1, 2020 & September 14, 2020 Board Meeting Minutes as presented. Board Member Sen. Den-Hartog, seconded. All in favor, motion carried.

Roll Call: Chair Representative Wendy Horman

Senator Den Hartog	David Gates	Brad Richy	Alexandrea Phillips
Matt Freeman	Eric Studebaker	James Fry	Suzanne Kloepfer

◆ **INFORMATIONAL AGENDA**

2. Office Manager Report – Program Manager Mike Munger

a. Introduction

Manager Munger introduced returning board member Suzanne Kloepfer of Burley, Idaho, who was reappointed by the Governor’s Office as the Parent Representative. Board Member Kloepfer previously served the board until July of 2020 when her term expired.

Manager Mike Munger than introduced new board member Alexandria Phillips, who was appointed by the Governor’s Office as the Teacher Representative. Board Member Phillips addressed the board giving a background of her career. She is a teacher in the Boise School District and serves on the Leadership Team at the school. She also serves as a delegate to the Idaho Education Association.

Manger Munger took this opportunity to thank the Board Members for their service and commitment. Having the Board’s knowledge and expertise in their fields is a great asset to this office.

b. COVID-19 Update/School Reopening Plans

Manager Munger reported that School Administrators, Teachers, Government Bodies Associated with schools, and Support Agencies have been trying to help schools and have expended an extraordinary level of energy, both physically and emotionally. There are different levels of difficulties that are being reported throughout the state. However, the main issue being reported is the shortage of staff. The positive news is that there is a low level of infection between children. The preventative and protective measures that have been placed in schools is working and are reducing contagion spread in schools. One of the compelling concerns being reported is the concern for students if they are left at home for remote instruction. This introduces a whole additional set of vulnerabilities for those individual students both academically, physically and emotionally. There is compelling concern about the children they do not have the ability to interface with in a natural environment in a normal way.

c. Assessment Schedules School Year 20/21

Manager Munger reported that the office has been trying diligently to continue assessments. We are in the 2nd round of assessments and have completed 75-80 schools. It has been insightful to revisit schools and be able to see what changes have been enacted since recommendations were given during the 1st round of assessments. The assessment schedule is currently on track to complete the number of schools necessary by the end of the school year.

d. Project Update

Manager Munger reported that the SEE TELL NOW (STN) program had been allocated GEAR Funds to finish out the rest of the fiscal year. The STN program is being used by students. Reports seem to be primarily about their friend's welfare, behaviors of concern, and self-harm. The pathways built within the STN program are very encouraging and have been working to take the information and assigning it to the appropriate stakeholders, so action can be taken. The request has been made to the Idaho State Board of Education (ISBOE) to retain stable funding.

Manger Munger also reported that Analyst Guy Bliesner has been working on putting together a process for disposal of chemicals in conjunction with the Department of Environmental Quality. Details are continued to be worked out as new elements come forward. It is expected the process and instruction will be ready in the Spring.

e. Addition of ADHOC Members

Manager Munger reported that legislation will be needed for statutory changes to the Advisory Board to add ADHOC Members. After reviewing what needs to be done, he recommends that this be delayed until the transition process over to ISBOE is complete.

f. Legislative Report

Manger Munger presented the Draft 2021 Legislative Report to the Board for review. This report is attached with the minutes. This report will go to the legislators in January 2021. The information within the report is from 2020 which includes the following:

- Goals of the Office
- Progress of Work
- Grants
- Assessment Statistics
- School Comparison
- Safety Planning and Priority Document

It was highlighted that as of 12-18-2020, 92 schools had been visited of 734 campuses. At this time Vice Chair Freeman asked that on pg. 4 under the PROGRESS section to please add clarification that this is for the 2nd round of triennial assessments.

Chair Representative Horman took this time to thank all of those involved in forming this office and for the roles they played. It was also asked what the main area of concern throughout the state was. Manager Munger responded keeping security in mind the main concern was adequate supervision of students. Several schools do not have the ability to adequately supervise due to design or location. The way that some schools are designed make it nearly impossible to supervise all areas when required. Regarding supervision, there are lightly resourced

communities that do not have the resources or community partners to assist. Schools have become creative, and in having to do this there are continual expenditure of efforts to make safety work. Changes to staffing is also causing challenges to supervision due to the inability to find people to fill positions. All schools have specific challenges due to variances of operations.

At this time Board Member Richey addressed the Board and staff and made them aware of the FEMA program designated in 2018 that had available funding of \$500,000,000 nationwide to address building resilient infrastructure. The maximum amount available is \$50,000,000 per project. It was recommended as analyst do assessments that this information is shared with the school if there are needs identified regarding infrastructure. Chair Representative Horman thanked Board Member Richey for this information and asked for the link so that the information can be provided to schools.

3. Update on Transition to Idaho State Board of Education– Vice Chair Matt Freeman (ISBOE)

Vice Chair Freeman began his report with a brief history as to the context of how Idaho Office of School Safety (IOSSS) was created within the Idaho Division of Building & Safety (DBS) when legislation was passed to create IOSSS. In June 2020 the Governor passed an executive order creating a new division of Idaho Occupational & Professional Licenses (IDOPL) and within this division it subsumes DBS and several other boards and commissions. The component parts that were moved into IDOPL did not include IOSSS because the office no longer fit. After many conversations between ISBOE and IOSSS and the Governors Office, ISBOE was asked to submit a revised budget request that would bring IOSSS into ISBOE. This budget included six full-time employees, and all associated funding both state general funds and federal grants to be moved from DBS to ISBOE. ISBOE will be providing human resources, finance and legal counsel for IOSSS. Three of the six employees will be housed in the ISBOE building while the other three positions will remain out in the field. Once the legislation is approved for the transition Manager Munger will report to Matt Freeman.

At this time Board Member Studebaker asked how or what type of different services and programs fall within the ISBOE verses the State Department of Education (SDE), and is it assured that services would not be duplicated between agencies. Vice Chair Freeman responded that traditionally ISBOE has a role in creating and implementing policy for K-12 and higher education. Services and policy changes are taken on a case by case basis due to being directed by the Governor's Office. SDE is responsible for the day to day operations and the funding of districts. He assured Board Member Studebaker that ISBOE, IOSSS and SDE would work together to not duplicate efforts. Chair Horman suggested that if Board Member Studebaker was still unsure of the offices roles to refer to the recent

Supreme Court ruling clearly stating the roles of ISBOE and SDE, along with the pleadings that go into a history of territorial legislature.

4. Administrator Report – Ron Whitney, Administrator

Administrator Whitney reported on the media and marketing in relation to IOSSS. The RFP has been completed and the first meeting with the marketing company will be held in a couple of weeks. He invited Manager Munger to the meeting if he had a need to utilize marketing before IOSSS departure from DBS. He reported the DBS activity has increased by 10% from the previous year and that the offices were still closed to the public except for testing.

Its was reported that the relationship between DBS and IOSSS would continue and that the occasional use of office space in Blackfoot and Coeur d’Alene would not be a problem. Chair Horman thank ed DBS for their partnership and asked that we continue to work closely in regard to plan review.

◆ **ACTION AGENDA**

5. Review Quarterly Meeting Dates- Tara Biddle, Administrative Assistant

The Quarterly meeting schedule for 2020-2021 has been the first Tuesday of March, June, September and December. Due to the future move it was asked to only approve March and June due to the moving of IOSSS to ISBOE and coordinating with their meeting schedules. It was asked to keep the next 2 meetings on the first Tuesday.

March 2 at 9:30 A.M. MT

June 1 at 9:30 A.M. MT

At this time a request was made for approval of the March and June Advisory Board Meeting dates

MOTION: Vice Chair Freeman moved to approve the March and June Advisory Board Meeting dates.

SECOND: Board Member Studebaker

In Favor: 9 Opposed: 0 Abstained: 0

MOTION PASSED

6. Approval of 2020 Legislative Report

At this time a request was made for approval of the 2020 Legislative Report as presented in item 2. f, with the change requested by Vice Chairman Freeman to clarify the current number is for the 2nd round of triannual assessments.

MOTION: Vice Chair Freeman moved to approve the 2020 Legislative Report.

SECOND: Board Member Fry

In Favor: 9 Opposed: 0 Abstained: 0

MOTION PASSED

MOTION: Vice Chair Freeman made a motion to adjourn the meeting

SECOND: Board Member Richy

10:45 A.M. ADJOURN

WENDY HORMAN, CHAIR
IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD

RON WHITNEY, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 02

AGENDA

PRESENTER: Mike Munger, Program Manager

OBJECTIVE: Office Manager Report

ACTION: Informational

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No Documentation



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 03

AGENDA

PRESENTER: Ron Whitney, Administrator

OBJECTIVE: Administrator Report

ACTION:

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 04

AGENDA

PRESENTER: Tara Biddle, Administrative Assistant

OBJECTIVE: Review Approve Quarterly Board Meetings and Tentative Dates

ACTION: Request Approval

BACKGROUND: This topic is addressed at the year end Idaho Safety and Security Advisory Board Meeting

PROCEDURAL HISTORY:

ATTACHMENTS: No Documentation

