

To: Sworn Personnel

From: [REDACTED]

RE: School Resource Officer Openings

The School Resource Officer Unit will be testing to fill [REDACTED] full-time SRO positions for the upcoming 2021/2022 school year.

Those interested shall have successfully completed their probationary period and at minimum possess a basic POST certification. Candidates must be free from disciplinary action within the last 12 months and are expected to maintain this assignment for a minimum of 3 years.

The position can take off holidays, nights, weekends and has a flexible work schedule. In the summer, SROs will be [REDACTED]

The SRO position requires a well-rounded officer who has a passion for youth engagement. School Resource Officer (SRO) services at designated campuses (assigned school and feeder schools) include but are not limited to the following:

- Investigating and preventing crimes against persons or property, filing investigative reports and other required reports or documents, Health & Welfare referrals, patrol functions; and, to a limited extent, maintaining building security, controlling traffic, and enforcing traffic laws.
- Being highly visible, approachable, and interacting with students and staff on a regular basis so that students and staff get to know their SRO and understand his/her role and functions within the school.
- Regularly educating/teaching students and staff on specific topics.
- Enjoy their job mentoring youth, making a difference in the community, and setting the example by providing the highest quality of service in partnership with our community partners to preserve and protect life and property through education, prevention, and enforcement.

If you are interested in this School Resource Officer position, please submit via email [REDACTED] a written letter of interest on the department memorandum form by [REDACTED] at [REDACTED]. The letter of interest should include:

- Why you are interested in the position, what you will bring to the unit, prior training and experience related to juvenile matters or investigations, and any community involvement or youth interaction you may have had leading up to this point.
- A letter of recommendation from an immediate supervisor.

Selected candidate(s) for the SRO position who have not attended a basic SRO school will be required to attend on [REDACTED]