

**IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD
VIDEOCONFERENCE MEETING**

Tuesday – June 1, 2021 - 09:30 A.M. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d’Alene
155 N. Maple St. Blackfoot, ID**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

Chair Wendy Horman called the meeting to order at 9:30 A.M. (MT)

Board Members Present:

Representative Wendy Horman, Chair
Matt Freeman, Vice Chair

DBS Staff Members Present:

Mike Munger, IOSSS Program Manager
Tara Biddle, Administrative Assistant 1
Kayla Green, Project Coordinator
Ron Whitney, DBS Administrator

Board Members Via ZOOM Live

Terry Cochran
John Ganske
David Gates
Suzanne Kloepfer
Alexandrea Phillips
Brad Richy
Eric Studebaker

DBS Staff Members Via ZOOM Live

Spencer Holm, Deputy Attorney General
Guy Bliesner, South East School Analyst
Elliot Cox, South Central Analyst
Mark Feddersen, North School Analyst

Board Members Absent:

Senator Lori Den Hartog
James Fry
Dr. Becky Meyer
Perry Grant

◆ **CONSENT AGENDA**

1. Approval of June 1, 2021 Agenda and December 1, 2020 Meeting Minutes.

MOTION: Vice Chair Freeman made a motion to approve the June 01, 2021, agenda and the December 1, 2020 Board Meeting Minutes as presented. Board Member Brad Richy, seconded. All in favor, motion carried.

Roll Call: Chair Representative Wendy Horman

Terry Cochran	David Gates	Brad Richy	Alexandrea Phillips
Matt Freeman	Eric Studebaker	John Ganske	Suzanne Kloepfer

◆ **INFORMATIONAL AGENDA**

2. Office Manager Report – Program Manager Mike Munger

a. Transition Update

Manager Munger reported that House Bill 173 passed and was signed into law by the governor. The transition process has begun to move the office from the Division of Building & Safety (DBS) into the Office of the State Board of Education (OSBE). The most significant change is the authority structure moving from where it is currently with the Administrator of DBS to the Executive Director of OSBE. It was reported the office name has changed from the Office of School Safety & Security to the School Safety & Security Program (SSSP). The core mission and function of the office will remain the same in that it conducts triennial assessments and provides the subject matter expertise of the assessors in the field regionally deployed to schools. There are no significant changes expected in the day-to-day operations. The SSSP will be located at the OSBE office in Boise. Manager Munger took the opportunity to thank Administrator Whitney and his staff for all their support over the years. The office looks forward to working with OSBE on the education and policy side to better assist schools. All the funding associated with the office has been transferred to OSBE and staff will be terminated with DBS 6/13/2021 and rehired at OSBE 6/14/2021. The timing of the transition was moved forward from July to June due to the pay period dates of the state.

It was also reported that the function of the advisory board and those they represent will remain the same. At this time Manager Munger asked the board if they had any questions or comments. Vice Chair Freeman took this time to thank Chair Horman for sponsoring House Bill 173 and for working with JFAC on the budgeting aspect as well and getting approval of finances. Vice Chair Freeman expressed that OSBE is looking forward to working with Mike and his team in assisting K-12 and higher education.

b. Board Responsibilities

Manager Munger reported that no changes there were made to the board in House Bill 173. The function of the board will remain the same. The advisory board will continue to have the ability to give context and understanding in areas of their constituency to assist our office in how we meet the needs of schools. Manager Munger then cited the 3 specific responsibilities of the board.

1. To develop, review and modify school safety and security guidelines.
2. Assess resources that are available to schools.
3. Compile and present a status report on school safety to the governor and legislators before February 1st of each year.

At his time Vice Chair Freeman clarified the organizational structure. It was stated even though the program is moving under the State Board of Education, the board is a policy setting board and for

the purposes of management and administration they have 1 employee and that is Mr. Freeman. They will not have any management responsibilities. The SSSP will be reporting to Mr. Freeman.

c. After Action Review

Manager Munger reported with great sadness on the Rigby Middle School shooting that occurred in this past school year in May. He took this time to express our sadness as a board and office and our commitment moving forward to capture the lessons learned so we don't have to learn them again. The offices intent with the authorization of the Executive Director of the Board of Education is this afternoon to go to Rigby for the rest of this week and begin conducting interviews. It is a standardized after review process. The goals will be in 3 stages and it will be just the beginning.

1. Get a clear understanding of what occurred.
2. Find any vulnerabilities or gaps associated with the entire event.
3. Make recommendations for effective change and practice.

It was decided that the interviews would not be conducted until now due to the desire to have the school finish out the school year. There are still ongoing long-term consequences associated with this event and by no means is the response and recovery complete, but it has reached a point now we can go in without causing undo harm, damage, and disruption. It was reported that this will not be the first interaction our office has had with the school. We had resources in place and our Eastern Idaho Analyst Guy Bliesner was on the scene within 2 hours of the event to assist with the initial response effort. He stayed on site for a week and half helping to coordinate response activities and helping to fill gaps when the local system was overwhelmed. Manager Munger took this opportunity to thank Analyst Bliesner for his help during the response effort. Manager Munger reported that he also mobilized to the site within hours of the event occurring to help assist with transitioning from response to recovery. The office is now at a point we will be taking a more measured response as outlined in the 3 stages we begin conducting the investigation. We will be meeting with local law enforcement, local responders, local emergency management. Another aspect that the office will be looking at is the community response. There are very interesting lessons that can be learned in this area. We are taking the framework that we always use and that is looking at prevention, response, and recovery. These interviews will be conducted during an ongoing juvenile investigation so here are aspects of this that will not be open to the public as we move through this process. Our intent is only to capture lessons learned and our primary objective is recommendations. From a legal perspective the office will be working with the OSBE DAG and local law enforcement to understand what can be released and what cannot be released to the public. Manager Munger reported on the after-action response to Covid 19. As a component of our relationships developed from our Covid 19 response a request has been made from higher education

to conduct vulnerability assessments. This request is in a conversational stage to find out what they need, what they desire and how our office can assist.

Manager Munger also reported that over the course of the summer we will be working with schools on emergency operation planning. Our office will also be co-hosting the Idaho Treat Assessment Conference (ITAC) with Boise State University. The office is hosting a pre-conference day speaker to specifically emphasize K-12 behavioral threat assessment processes

At this time Manager Munger asked the board if they had any questions. Vice Chair Freeman reported that Manger Munger had been in contact with himself and Chair Horman immediately following the Rigby Shooting and was keeping them apprised of the events unfolding. He expressed that the communication was greatly appreciated by not only himself but the State Board. Within 2 days following the shooting it was decided by Chair Horman, Vice Chair Freeman and Manger Munger that an after-action review was needed, and a request was submitted. An email to Vice Chair Freeman was received from a legislature asking if there was a tipline to report concerns to, and he took the opportunity to send the SEE, TELL, NOW tipline information that our office has put in place. Chair Horman than addressed the board beginning with the quote “Years of preparation for a moment.” Through the development of this office and years of developed study and expertise specifically around threats to school safety and preparation of schools our office was here to respond and offer support during this tragic event.

- ◆ **Chairman Horman requested a 5-minute break commencing at 10:05 A.M. and ending at 10:10 A.M. and the meeting would reconvene at 10:11**

3. Administrator Report – Ron Whitney, Administrator

Chair Horman welcomed DBS Administrator Ron Whitney. Administrator Whitney took this time to wish IOSSS well. He stated when the office began it was a good match to be with the DBS due to the time spent with schools in the industrial safety program, but at this juncture it was the right time to move under OSBE. Although our main office space will be in the OSBE building the relationship between DBS and IOSSS would remain and that the occasional use of office space in Blackfoot and Coeur d’Alene would continue. Chair Horman thanked DBS for their partnership and expressed her hope that the synergy our offices shared would continue. She thanked Ron for his support from the very beginning.

◆ **ACTION AGENDA**

4. Review Quarterly Meeting Dates- Tara Biddle, Administrative Assistant

The Quarterly meeting schedule for the beginning of 2020-2021 had been the first Tuesday of March and June. Due to the move, the scheduling of the last 2 quarterly meeting was delayed. Now that the transition has been completed with OSBE it was asked to keep the next 2 meetings on the first Tuesday of September and December.

September 7 at 9:30 A.M. MT

December 7 at 9:30 A.M. MT

At this time a request was made for approval of the September and December Advisory Board Meeting dates

MOTION: Vice Chair Freeman moved to approve the September and December Advisory Board Meeting dates.

SECOND: Board Member Gates

In Favor: 9 Opposed: 0 Abstained: 0

MOTION PASSED

MOTION: Vice Chair Freeman made a motion to adjourn the meeting

SECOND: Board Member Richy

10:22 A.M. ADJOURN

WENDY HORMAN, CHAIR
IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD

RON WHITNEY, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE