

This is intended as a sample of documented procedure and reflects effective practice and is not intended as a mandated or required approach. Adjustments should be made to match your school and school district's personnel and specific circumstance. For editable content and further assistance please contact the Idaho Office of School Safety and Security.

## Annual Playground Inspection Form

To be completed by the assigned administrator or the custodial Forman

Facility: \_\_\_\_\_ Inspector: \_\_\_\_\_

Date:     /     /    

Item Checked	Date	Comment or Necessary Repair	Inspector Initials	Action Taken
Check Safety Base Materials				
Adequate depth, clean, no debris				
Loosen and move base material				
To high impact area				
Add additional base material as necessary				
Check equipment for sharp points, Corners or edges				
Check equipment for missing Caps or plugs				
Check all nuts and bolts Tighten as required				
Check for projection or Protrusion hazards				
Check all moving parts for wear				
Replace if worn more than 25%				
Check all equipment for stability				



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Check all equipment mounting Brackets				
Check all equipment for rust, rot, cracks, or splinters				
Check all swing seats and chains				
Check all ladders and stairs				
Check all protective barriers And hand rails				
Check for pinch, crush and shear points				
Check for clothing entanglement hazards				
Check enclosure border condition				

